



ELIZABETHTOWN REGIONAL SEWER AUTHORITY

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Elizabethtown Regional Sewer Authority Minutes July 14, 2026

The Elizabethtown Regional Sewer Authority (ERSA) met at 6:30 PM at the public meeting room located at 235 Ersa Drive, Elizabethtown, PA with the following members in attendance: Dave Sweigert, Ken Shaffer, Roger Snyder, Nick Viscome and Michael Tyler (via phone). Also present were ERSA Manager Steve Rettew, Engineer Abraham King, solicitor Jeff Shank and Bookkeeper Michele Range. Absent was Rick Erb.

Public Attendance: Brandon Conrad – Vista Block/West Mt.

General Business:

1. It was **motioned** by Snyder and seconded by Viscome to approve June 9, 2026, meeting minutes. Motion carried.
2. Brandon Conrad of Vista Block/West Mt. discussed the capacity letter and agreement dated 2022, specifically the provision requiring a quarterly payment equal to 60%, of 150 EDUs, of the then-current residential sewer bill. Mr. Conrad stated that, because no developer agreement was in place, he does not believe he should be responsible for these payments. Mr. Conrad proposed that the existing agreement be voided and that a new agreement be prepared to reflect the updated potential development of 293 EDUs, consisting of 215 Townhomes and 78 Apartments. The Board stated that Mr. Conrad's request and the matters discussed would be taken into consideration during the Executive Session.
3. King discussed the difficulties of the Turnpike Rd No. 2 project that Barrasso encountered during initial excavation regarding drilling through extensive hard rock which created timeline delays. The project is back on track with continuing installation of the force main and setting manholes in Turnpike Rd. It was **motioned** by Snyder and seconded by Viscome to approve Application for Payment #2 for Turnpike Rd No. 2 Pumping Station Expansion Project payable to Barrasso Excavation, Inc. in the amount of \$111,253.50. Motion carried.
4. King discussed the grease build-up in the wet-well at Miller Rd Pump Station, and the need for an aeration system and what it would do to correct the current issues. Due to the pricing Rettew and Shaffer discussed capitalizing this expense. It was **motioned** by Snyder and seconded by Viscome to approve COSTARS pricing Installation of Aeration System at Miller Road Pumping Station in the amount of \$46,065.00. Motion carried.
5. Rettew and King discussed receiving a CCTV inspection report for review of Bear Creek. Also discussed, Forino's request to reduce the Letter of Credit for Bear Creek.

The reduction would close out the LOC with a zero balance. It was noted that all sewer inspection testing has been completed and passed. Rettew and Shank discussed the 18 month maintenance agreement to be completed before dedication. It was **motioned** by Snyder and seconded by Viscome to approve LOC Reduction #2 to Bear Creek Estates by \$47,048.50 leaving a balance of \$0.00. Motion carried.

Reports:

A. Engineer

King discussed the engineer report and highlighted the following:

- a. From the required EDU purchase letters sent out, 8 metered customers did purchase an additional 43 EDUs.
- b. HOP permit was received for the Sheaffer Rd and Market Street Sewer Relocation.
- c. Rettew conducted a preconstruction meeting with representatives from DESCCO with ERSA staff for the Cameron/Colebrook/Nolt Rd improvement project.
- d. Campus Rd Subdivision submitted as-built plans for Phase 1B.

B. Treasurer

Shaffer discussed the financial reports and highlighted the following:

- a. Tapping fees were increased by \$126,840.00 due to the additional EDU purchases.

It was **motioned** by Snyder and seconded by Viscome to approve the Treasurer's report. Motion carried.

It was **motioned** by Snyder and seconded by Viscome to approve the bills payable in the amount of \$260,188.28. Motion carried.

It was **motioned** by Snyder and seconded by Viscome to adjourn the general session at 7:03pm. Motion carried.

Executive session was held to discuss developer capacity agreement.