



ELIZABETHTOWN REGIONAL SEWER AUTHORITY

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Elizabethtown Regional Sewer Authority Minutes June 9, 2026

The Elizabethtown Regional Sewer Authority (ERSA) met at 6:30 PM at the public meeting room located at 235 Ersa Drive, Elizabethtown, PA with the following members in attendance: Dave Sweigert, Ken Shaffer, Roger Snyder, Nick Viscome and Michael Tyler. Also present were ERSA Manager Steve Rettew, Engineer Abraham King, solicitor Jeff Shank and Bookkeeper Michele Range. Absent was Rick Erb.

Public Attendance: Ruben Ziegler – Aberdeen Land Holdings, LLC, Phil Rudy and Shawn Carl – White Rudy LLC.

General Business:

1. White Rudy presented the 2025 Final Audit. Shawn Carl reported that the 2025 audit received an unqualified (clean) opinion, confirming the financial statements are materially correct, and he highlighted that total year-end assets were about \$48.5 million against \$4.05 million in liabilities, with roughly \$9.6 million in cash and investments, of which about \$9.1 million was unrestricted and available. He noted capital assets (system and equipment) of about \$37 million net of depreciation, explained that 2025 operating revenues were about \$4.03 million and operating expenses about \$4.0 million which yielded approximately \$31,000 in operating income. Shawn also emphasized strong non-operating results: about \$342,000 in investment income from the Fulton CRIM account and about \$2.1 million in non-cash developer line contributions (Bishop Woods, Featherton) plus about \$2.1 million in tapping fees, totaling roughly \$4.5 million in additional non-operating revenue. On a cash basis, he explained that operating activities produced about \$1.5 million of cash, more than covering roughly \$1.1 million in annual debt service; capital and financing activities resulted in about \$548,000 of net cash outflow, investing activities contributed about \$234,000, and overall cash increased about \$1.2 million for the year which he characterized as a very active and financially strong year for the Authority. It was **motioned** by Snyder and seconded by Viscome to approve the 2025 Final Audit. Motion carried.
2. Steve Rettew discussed Resolution 2026-1 Excess volume usage surcharge. He discussed the implementation of the commercial surcharge and the option to purchase additional EDUs at the prior tapping fee rate of \$3624.00, if paid by June 30th. If not paid by June 30th, then the purchase rate would be the current tapping fee price of \$6192.00. It was mentioned by King that final notice letters would be going out to commercial accounts on or about June 10th. Comments were made by Ruben Zeigler in

- regard to his commercial property at 315 Hershey Road. Zeigler asked for a copy of the Resolution which Rettew will provide the following day. It was **motioned** by Snyder and seconded by Viscome to approve Resolution 2026-1. Motion carried.
3. It was **motioned** by Sweigart and seconded by Viscome to approve the May 12, 2026, meeting minutes. Motion carried.
 4. Rettew discussed the construction agreement with DESSCO for Contract 2026-01 covering the Cameron/Colebrook/Nolt pump station upgrades. He also noted the equipment was already ordered and township building permits secured. King reported positive references for DESSCO's qualifications. It was **motioned** by Snyder and seconded by Viscome to approve the construction agreement for Cameron/Colebrook/Nolt Pumping Stations Improvement Project with DESSCO contract 2026-01. Motion carried.
 5. Rettew discussed the PSI electrical construction agreement for Cameron/Colebrook/Nolt pump stations. King confirmed PSI's strong past performance for the Authority and no other concerns. King also noted a pre-construction meeting is set for June 25 and substantial completion expected in the first quarter of next year. It was **motioned** by Snyder and seconded by Viscome to approve the construction agreement for Cameron/Colebrook/Nolt Pumping Stations Improvement Project with PSI Pumping Solutions, Inc. contract 2026-02.
 6. King discussed the remaining security for the Garner Subdivision. King updated the board that all outstanding punch-list items were now completed except receipt of the bill of sale and record drawings and recommended reducing the security to the standard 10% (12,000) to be held for the 18-month maintenance period. It was **motioned** by Snyder and seconded by Viscome to approve security reduction request No 1 for the Garner Subdivision Project. Motion carried.
 7. Rettew and King reported a clean walkthrough at Bishop Woods with no issues identified and the maintenance period complete. King recommended the full release of the remaining 10% Phase 2 maintenance security, reducing the security to zero. It was **motioned** by Snyder and seconded by Viscome to approve the request for release of maintenance guarantee for Phase 2 of the Bishop Woods Subdivision. Motion carried.
 8. Following a similar report from Rettew and King that Bishop Woods Phase 3 facilities were satisfactory they recommended the full release of the remaining 10% maintenance security. It was **motioned** by Snyder and seconded by Viscome to approve the request for release of the maintenance guarantee for Phase 3 of the Bishop Woods Subdivision. Motion carried.
 9. Rettew discussed the request from Kinsey's to shift one EDU from Kinsey's Outdoors, Inc to Kinsey's Archery Products within the same Kinsey's complex. King and Shank confirmed it was adjacent property under common ownership and consistent with past practice for internal transfers within a development. It was **motioned** by Snyder and seconded by Shaffer to approve transfer of 1 EDU from Kinsey's Outdoors, Inc to Kinsey's Archery Products. Motion carried.
 10. Rettew discussed EAWA's significant discharge from wells 6/7, noting that continuous resin regeneration for nitrate treatment is driving high flows to the sewer. Shank and King explained EAWA is designing upgrades at wells 6/7 that should substantially reduce that flow within two years. The board's direction was to hold EAWA's EDU/capacity decision in abeyance until after the upgrades, then reset their baseline

usage and treat any excess like other commercial/industrial users with Rettew to coordinate this approach with EAWA's manager.

Reports:

A. Engineer

King discussed the engineer report and highlighted the following:

- a. Final surcharge notices are going to metered customers with billing to begin July 1 and mandatory capacity purchases after two surcharge quarters in a rolling year.
- b. Capital Improvement Plan was updated to shift Cameron/Colebrook/Nolt pump station costs into late 2026-Q1 2027, increase the Turnpike Rd 2 rehab allowance, add Bossler Rd/I&I basin rehab to support a LSA grant application later this year.
- c. Construction has started on the Turnpike Rd PS, an anticipated \$15-20,000 paving change order due to a gas main conflict.
- d. Miller Road air-release valve work may be reassigned if the current contractor does not mobilize.
- e. USG is expected to begin CCTV work on right-of-way sewers around the end of July to support the 2027 I&I rehab design.

B. Treasurer

Shaffer discussed the financial reports and highlighted the following:

- a. May 2026 results were better than budget with a net ordinary loss of \$256,000 versus a budgeted loss of \$311,000 due to lower-than-expected administrative costs and wastewater collection/treatment charges.
- b. Capital expenditures were significantly behind the straight-line budget, contributing to a stronger cash position, with a total cash and investments at approximately \$8.8 million versus a projected \$7.6 million at month-end.
- c. Also, some 2025 audit adjustments will be recorded into 2026, so earlier 2026 summary numbers may shift slightly once those entries are made.

It was **motioned** by Snyder and seconded by Viscome to approve the Treasurer's report. Motion carried.

It was **motioned** by Snyder and seconded by Viscome to approve the bills payable in the amount of \$439,122.95. Motion carried.

It was **motioned** by Snyder and seconded by Viscome to adjourn the general session at 7:41pm. Motion carried.

Executive session was held to discuss a metered customers' EDU need to purchase.