



Elizabethtown Regional Sewer Authority Minutes March 10, 2026

The Elizabethtown Regional Sewer Authority (ERSA) met at 6:30 PM at the public meeting room located at 235 Ersa Drive, Elizabethtown, PA with the following members in attendance: Dave Sweigert, Ken Shaffer, Roger Snyder, Nick Viscome, Rick Erb (by Phone) and Michael Tyler. Also present were ERSA Manager Steve Rettew, Engineer Abraham King, Solicitor Jeff Shank and Administrative Assistant Andrea Zell.

Vice Chairman, Snyder called the meeting to order at 6:37 PM. The Pledge of Allegiance followed.

Public Attendance: none.

General Business:

1. It was **motioned** by Viscome and seconded by Shaffer to approve the minutes of the February 10, 2026, meeting. Motion carried.
2. It was **motioned** by Viscome and seconded by Shaffer to approve a capacity request for MESA Sub-Station (1EDU). Motion carried.
Chairman Dave Sweigart arrived at 6:40 PM.
3. It was **motioned** by Viscome and seconded by Shaffer to approve a capacity request for Hawthorne Electric (1EDU). Motion carried.
4. It was **motioned** by Viscome and seconded by Shaffer to approve a capacity request for Stone Gables (17 EDUs). Motion carried.
5. It was **motioned** by Viscome and seconded by Shaffer to approve a capacity request for 519 Miller Road (1EDU). Motion carried.
6. The Board discussed awarding a CCTV service contract funded largely by a Small Water Sewer Grant of about \$263,000, which requires a 15% match and a total project value over \$300,000. Because the authority recently purchased its own CCTV truck, USG will focus on the difficult areas. ERSA staff will televise easier road segments with the newly purchased CCTV truck. USG's proposal totaled \$299,961.50, higher than the original not-to-exceed amount on the agenda, but the roughly \$30,000 difference is covered in the existing INI/rehab budget. Costs may adjust depending on how much heavy or excessive cleaning is required. As part of the work, USG will GPS manholes for precise GIS mapping. The board approved amending the agenda to the full \$299,961.50 not-to-exceed amount and authorized the contract, with instructions to update and repost the agenda on the website accordingly. It was **motioned** by Viscome and seconded by Sweigart to amend the agenda and approve USG costars pricing for CCTV service in an amount not to exceed \$299,961.50. Motion carried.
7. It was **motioned** by Sweigart and seconded by Viscome to approve costars vehicle purchase in the amount of \$77,277.99. Motion carried.

Reports:

A. Engineer

King highlighted the following items on his report.

Trunk A - Landmark construction agreement is nearly finalized.

2026 Rehab Project – Rettew and King discussed finalizing the design and pause on this project. Delay bidding until next year so it can be combined into a larger rehab project once ERSA has the additional CCTV done.

Turnpike Road No. 2 -pre-construction meeting held with mobilization expected in late March.

Cameron/Colebrook and Nolt project will be advertised for bid once final documents are received from the electrical sub. King anticipates it will be out to bid by the next board meeting.

B. Treasurer

Shaffer reported that while monthly revenues are on target, year-to-date revenues are about \$89,000 under budget (including a \$57,000 sewer rental shortfall), expenses are favorable—especially wastewater treatment—tapping fees are about 25% under budget. Shaffer noted that \$1,000,000 was transferred from the Fulton Advisors crim account to fund recent capital additions. It was **motioned** by Viscome and seconded by Sweigart to approve the Treasurer’s report. Motion carried.

It was **motioned** by Sweigart and seconded by Tyler to approve the bills payable in the amount of \$1,089,735.00. Motion carried.

It was **motioned** by Viscome and seconded by Sweigart to adjourn the general session at 7:02pm. Motion carried.

The Board entered executive session at 7:02 pm and adjourned at 7:39 pm.