



ELIZABETHTOWN REGIONAL SEWER AUTHORITY

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Elizabethtown Regional Sewer Authority Minutes Emergency Meeting July 16, 2025

The Elizabethtown Regional Sewer Authority (ERSA) met at 2:00 PM at the public meeting room located at 235 Ersa Drive, Elizabethtown, PA with the following members in attendance: Dave Sweigert, Ken Shaffer, Nick Viscome, Rick Erb, Keith Murphy, Roger Snyder (on phone). Also present were ERSA Manager Steve Rettew, Engineer Abraham King, solicitor Jeff Shank and Bookkeeper Michele Range.

Steve Rettew discussed severe flooding and sewage issues due to the recent heavy rains. The Nolt Rd PS struggled to handle overflows, leading to 80 daily trips and 402,300 gallons trucked since Monday. Three homes experienced sewage backups. Five leaking manholes and eight leaking service connections were identified. Photos and videos of the infiltration and leaking manholes were shown to the board. Rettew discussed concerns on waiting for quotes and bids during an emergency and the possibilities of what that could mean for customer issues. Jeff Shank discussed the bidding thresholds, no formal bidding requirements for work that is \$12,300 or less. Costs between \$12,300 and \$23,800 would require 3 telephone quotes and anything above \$23,800 require formal bidding.

It was **motioned** by Snyder and seconded by Viscome that as a result of weather circumstances that an emergency exists, that without action would result in sewer backup to our customers, and as such, the notice requirements for advertising or public notice are therefore waived. Motion carried.

Rettew talked about starting door-to-door sump pump inspections and whether or not notices are required. It was suggested that we use bill inserts or public service announcements to inform residents about the issues. Shank also discussed the need to update rules and regulations to include current procedures and fines for illegal connections.

Also discussed, that during emergencies employees may use company cards to purchase food since they are not able to leave as normal.