



Elizabethtown Regional Sewer Authority Minutes February 17, 2025

The Elizabethtown Regional Sewer Authority (ERSA) met at 6:30 PM at the public meeting room located at 235 Ersa Drive, Elizabethtown, PA with the following members in attendance: John O’Connell, Roger Snyder, and Ken Shaffer, Rick Erb and Nick Viscome. Absent was Dave Sweigert. Also present were ERSA Manager Steve Rettew, Engineer Abraham King, and Solicitor Jeff Shank.

It was **motioned** by Snyder and seconded by Viscome to approve the minutes of the January 14, 2025, meeting. Motion carried.

General Business:

1. It was **motioned** by Snyder and seconded by Viscome to approve Resolution 1-2025, to establish 2025 sewer rates. Motion carried. It was discussed to put rates on website for customers who would be most impacted
2. It was **motioned** by Snyder and seconded by Viscome to table approval of Resolution 2-2025, as Shank was not ready to address the developer contribution fee. Motion carried.
3. Miller Rd update – Rettew and King discussed the progress of the site, including partial startup issues with pumps and the need for repairs due to the contractor’s failure to follow manufacturer requirements. Rettew and King also discussed the electrical contractor’s mistake in exhaust placement and the need for repairs.
4. It was **motioned** by Viscome and seconded by Snyder to approve the Application for Payment #4 for Miller Rd PS Expansion Project payable to garden Spot Mechanical in the amount of \$46,980.00. Motion carried.
5. Motion to approve Application for Payment #3 for Miller Rd PS Expansion Project payable to Blooming Glen in the amount of \$58,860.55 was tabled until next month’s meeting. Agreed by all present board members after King discussed issues with the pump and the unknown impact on costs.
6. It was **motioned** by Snyder and seconded by Shaffer to approve Trunk A Developers Agreement. Motion carried.
7. It was **motioned** by Viscome and seconded by Snyder to conditionally approve Rettew’s proposal for design of the Trunk A Interceptor Expansion. Motion carried.
8. It was motioned by Shaffer and seconded by Snyder to approve COSTARS pricing to USG for CCTV Inspection Services of Turnpike 2, Bossler 1 and Masonic Village. Motion carried. King will contact USG to schedule appropriate times.
9. It was **motioned** by Snyder and seconded by Viscome to approve the Authority Manager having authorization limits up to \$15,000 with approval of Chairman. Motion carried.
10. It was **motioned** by Viscome and seconded by Snyder to give conditional approval of Phase 2 Campus Rd developers agreement upon escrow receipt and Letter of Credit. Motion carried.

11. It was **motioned** by Snyder and seconded by Shaffer to approve Rettew's Amendment No 2 for Turnpike Rd No 2 Expansion Project. Motion carried. King submitted WQM permit.

Reports:

Engineer – King provided a review of his report

1. Raffensburger Capacity
2. Small Water/Sewer grant applications
3. Greiner Industries notice of surcharge
4. Miller Rd Meeting Minutes
5. Capital Improvement Plan

Treasurer

Shaffer discussed capital projects for 2025 with potential cost of \$3.3 million and 2026 projects with potential cost of \$3.187 million. Shaffer discussed the need to possibly increase rates or look into financing options after Miller Rd project is completed with tapping fees to be subjected to a new rate study.

It was **motioned** by Snyder and seconded by Viscome to approve the Treasurer's report. Motion carried.

It was **motioned** by Snyder and seconded by Viscome to approve the bills in the amount of \$197,618.67. Motion carried.

Executive session was held at 7:54pm to discuss fees. Executive session ended at 8:13pm.

It was **motioned** by Sweigart and seconded by Shaffer to adjourn the meeting at 8:14pm.