



Elizabethtown Regional Sewer Authority Minutes

October 8, 2024

The Elizabethtown Regional Sewer Authority (ERSA) met at 6:30 PM at the public meeting room located at 235 Ersa Drive, Elizabethtown, PA with the following members in attendance: Ken Shaffer, John O'Connell, Al Sollenberger, Roger Snyder and Dave Sweigart. Rick Erb was absent. Also present were ERSA Operations Manager, Steve Rettew; Engineer, Clayton Bubeck; Solicitor, Jeff Shank; ERSA Manager, Nick Viscome.

It was motioned by Sollenberger and seconded by Snyder to approve the minutes of the September 10, 2024, meeting. Motion carried.

Public Comments

A few residents living near the Miller Road pump station expressed their displeasure over the speed with which the station project has taken. Mr. Aungst was displeased with the amount of space Blooming Glen Contractors have used of his yard for staging. He did state that his verbal agreement was with the contractor directly and does not involve ERSA. Mr. Ingham discussed the temporary fence near his property line and the location of three trees at the back property line of the pump station. He said he intends to get a surveyor to determine the exact location of the fence. Following the public comment, the Board discussed the need to get a surveyor to determine fence/tree location. **It was motioned by Sweigart and seconded by Snyder to hire an independent surveyor to locate the Miller Road Station lot lines. Motion carried.**

Executive Session

The Board discussed correspondence from CDM Smith related to an invoice for work previously completed.

General Business

1. Rettew reviewed the first draft of the 2025 operations budget. He highlighted the increase in salaries, the sewer rentals and benefits for all workers. Rettew told the Board that they would be receiving their annual binders at the November meeting. The Board thought that Rettew did a good job developing the first draft of the budget.
2. **It was motioned by Sweigart and seconded by Snyder to conditionally approve the invoice from CDM Smith. The conditions include approval from Shank, RETTEW and attorney Jill Neagy for costs contained in the invoice. Motion carried.**
3. **It was motioned by Sweigart and seconded by Snyder to conditionally approve a developer's agreement between ERSA and GEHT E-Town from Phase 1B of the 1376 Campus Road subdivision. Conditions are subject to RETTEW's approval, submission of the improvement guarantee and confirmation of the number of EDU's contained.**
4. **It was motioned by Sweigart seconded by Snyder to approve RETTEW's proposal for CCTV Data evaluation services in connection with ERSA's I/I program. Motion carried.**
5. **It was motioned by Snyder and seconded Sollenberger to approve pay application #10 for Blooming Glen Contractors in the amount of \$248,749.79. Motion carried.**
6. **It was motioned by Sollenberger and seconded by Snyder to approve the pay application for PSI in the amount of \$5,940. Motion carried.**

7. It was motioned by Sweigart and seconded by Snyder to approve signing RETTEW'S PSA for the Miller Road project. Motion carried.

Engineer Report

King provided a report for September:

1. Capital Improvement Plan – RETTEW met with ERSA staff on 2/21/2024 to complete an evaluation of existing facilities. Observations from the walkthrough along with discussion from Authority staff are being incorporated into a revised Capital Improvement Plan. On 6/10/2024, RETTEW and Authority staff met with Elizabethtown Borough to review their upcoming capital projects. Radio Road Interceptors Improvements Project - \$2,290,887.00, WWTP SCADA System Improvements Projects - \$273,009.23 & Oak Manor Pump Station Upgrade Project – ERSA share 34.48%. The Borough Capital Projects were incorporated into the Capital Improvement Plan, and a revised version of the plan was distributed on 8/6/2024.
2. Aberdeen Pumping Station- Pump failure – The COSTAR quote for \$96,855.00 to Envirep, LLC was approved on 9/10/2024. Shop drawings are expected within 8-12 weeks from the approval date.
3. Inflow and Infiltration Investigation – RETTEW has prepared a proposal for the 2025 Sewer CCTV inspection project, which will focus on identifying inflow and infiltration (I/I) issues in the areas of Turnpike Road No. 1, Turnpike Road No. 2, Bossler Road No. 1, Radio Road and Hershey Road.
4. Trunk A Interceptor Expansion – On 10/2/2024 RETTEW and ERSA staff met with representatives from Meridian Heights, Westmount and Raffensberger to discuss hydraulic bottlenecks previously identified during a capacity analysis to evaluate the interceptor's ability to accommodate requested sewer flows from respective developments. Given the impact of these bottlenecks on multiple proposed developments, it is proposed to address these issues in a coordinated approach.
5. LSA Grant Applications – The Local Share Account (LSA) Statewide Grant Program opened on September 1, 2024, and RETTEW is currently preparing three applications for funding. These applications cover a Cured-in-Place Pipe (CIPP) rehabilitation project, the replacement of the Variable Frequency Drive (VFD) at Schwanger Road Pumping Station, and the purchase of a new utility vehicle.
6. Cameron Street, Colebrook Ave and Nolt Ave Pump Station Improvements – RETTEW is proceeding with the conceptual design of the Cameron, Colebrook and Nolt Pumping Stations. Once the conceptual designs are further developed, RETTEW will coordinate with ERSA staff to schedule a meeting.
7. Miller Road Pumping Station Support – On 9/13/2024, all the contractors were notified by ERSA staff regarding the transition of engineering role on the project. The NPDES permit renewal application has been submitted to the Lancaster County Conservations District. On 9/18/2024 RETTEW conducted a kickoff meeting with contractors. Weekly meetings have continued to take place with all contractors. Blooming Glen has returned to the site, and work related to the Valve Vault is expected to commence shortly.
8. Turnpike Road No. 2 Pump Station Expansion – Subsequently a revised report detailing the hydraulic evaluation of the Masonic Village Interceptor was issued on 9/24/2024. The design of the pump station is currently on hold until the agreement between Masonic and ERSA is finalized.
9. Garner Subdivision – RETTEW received revised construction submittals for the Garner Subdivision project and issued a response to the contractor. RETTEW and ERSA staff attended a pre-con meeting on 6/12/2024. RETTEW received construction submittals and issued responses to the contractor.
10. Bear Creek Estates- RETTEW reviewed the Preliminary/Final Subdivision and Land Development plans for the Bear Creek Estates and issued a response on 9/20/2024.
11. Bishop Woods Subdivision – Developer completed punch list items on 9/26/2024.
12. Campus Road Subdivision – RETTEW continues to receive construction submittals for the pump station and provide responses to the contractor. On 9/19/2024 RETTEW met with representatives

from Catalyst to discuss contingency planning for temporary sewer solutions in case of delays related to the pump station construction. Catalyst provided RETTEW with calculations and sequencing plans for review. RETTEW reviewed the documents and provided feedback to the developer on 9/24/2024.

13. General RV Center – RETTEW reviewed a sanitary sewer exhibit for improvements to the General RV Center Site and issued recommendation for approval to ERSA staff on 9/6/2024.
14. Miscellaneous Development Activity – ERSA received an inquiry regarding the ability to serve a proposed subdivision adjacent to Newville Road, RETTEW subsequently provided a capacity certification for the two EDU's requested.

Treasurer Report

Shaffer handed out two budget summary reports for August and September. Focusing on the September report, he said that the total revenue for the year is \$31,898 over budget or \$101.1% of budget and that net ordinary income was 118% of budget. Cash and investments amount to \$9,692,759 which is 124% over budget amounts.

It was motioned by Snyder and seconded by Sollenberger to approve the Treasures report. Motion carried.

Bills Payable

It was motioned by Sollenberger and seconded by Snyder to approve the bills payable in the amount of \$524,386.14. Motion carried.

Executive Session

No session held.

Meeting adjourned at 7:45pm.