



Elizabethtown Regional Sewer Authority Minutes

June 11, 2024

The Elizabethtown Regional Sewer Authority (ERSA) met at 6:30 PM at the public meeting room located at 235 Ersa Drive, Elizabethtown, PA with the following members in attendance: John O'Connell Ken Shaffer, Rick Erb, Al Sollenberger. Roger Snyder and Dave Sweigart were absent. Also present were ERSA Operations Manager, Steve Rettew; Engineer, Abraham King; ERSA Office Manager, Michele Range and Solicitor, Jeff Shank. On voice conference ERSA Manager, Nick Viscome.

It was motioned by Sollenberger and seconded by Erb to approve the minutes of the May 14, 2024 meeting. Motion carried.

General Business

1. Rettew discussed the cyber policy quote provided by H.A. Thomson Company. Discussion was had as to whether the risk amount of \$1,000,000 was adequate coverage or should it be raised. This item was tabled until next month by O'Connell.
2. Clarification was given by King as to the change in amount due \$84,750.51 to \$51,260.13 for pay application 008. **It was motioned by Sollenberger and seconded by Erb to approve the pay application 008 payable to Blooming Glen in the amount of \$51,260.13. Motion carried.**
3. Clarification was given by King as to the changes from original change order submitted. **It was motioned by Sollenberger and seconded by Shaffer to approve the change order CO 1-1 for Blooming Glen. Motion carried.**
4. Clarification was given by King as to the changes from original change order submitted. **It was motioned by Sollenberger and seconded by Erb to approve the change order CO 2-1 for PSI Pumping Station. Motion carried.**
5. Clarification was given by King as to changes from original order submitted. **It was motioned by Shaffer and seconded by Sollenberger to approve the change order CO 3-2 for Garden Spot Mechanical. Motion carried.**
6. The change to contract price for PSI was discussed by King in the above change order CO- 2-1 for PSI Pumping Station. O'Connell stated that no motion was needed since above change order was approved.

Engineer Report

King provided a report for May:

1. Capital Improvement Plan – Rettew met with ERSA staff on 5/28/24 to review the draft Capital Improvement Plan to discuss funding opportunities, a revised Capital Improvement Plan was subsequently distributed on 5/28/24.
2. Inflow and Infiltration Investigation – Rettew is reviewing the proposal prepared by CSL Services, Inc and developing a project approach to the I/I investigations. This project will focus on the

priority drainage basins, including Hershey Rd, Bossler Rd No 1, Turnpike Rd No 1 and No 2, Radio Rd and Miller Rd.

3. Miller Road Pumping Station Support – The updated construction progress schedule, which indicates a reduction in project schedule by approximately 2 weeks was approved by all contractors and CDM Smith on 5/13/2024. CDM provided an evaluation and recommendation that an air release valve was not needed regarding the discrepancy in the two plan sets which resulted in a misalignment of piping and connection to the new force main.
Updates since last meeting:
Blooming Glen continued to excavate for the valve vault and meter pit.
Footer was placed for the new controls building.
Mason has been delayed several weeks starting masonry work on new control building
PPL did not arrive on 6/3 to set new poles as expected.
4. Schwanger Road Pump Station Evaluation – Authorozation has been provided to E.L. Heim and materials are expected to arrive mid-August.
5. Turnpike Road No 2 Pump Station Expansion – on 6/5 Rettew and Authority staff met with representatives of the Bishop Woods subdivision to discuss the status of the Turnpike Road No 2 Pump Station project.
6. Wenger’s Feed Mill – an inspection was completed of the facility on 5/20/24 as part of the industrial discharge permit renewal. Rettew is preparing a new permit and will issue shortly.
7. Greiner Industries – an inspection was completed of the facility on 6/4 as part of the industrial permit renewal.
8. Development Plans/Projects
 - Catherine Hershey School – Rettew received preliminary/final subdivision and land development plans for the Catherine Hershey School for Early Learning and will issue a response soon.
 - 50 Veterans Drive – The Authority received a sewer capacity request for a project located at 50 Veterans Drive and issued a contingent capacity certificate to the developer.
 - Stonybrook Phase 4A – Rettew received final subdivision plans for phase 4A of the Stonybrook Development and issued comments to the developer on 6/4/24.
 - 156 W. Harrisburg Avenue – Rettew received a letter of Credit Reduction request for 156 W. Harrisburg Avenue and provided feedback to ERSA staff.
 - Raffensberger Subdivision – Final Land Development, Subdivision and Lot Add-On plan for phase 1 of the Raffensberger development were transferred to Becker Engineering on 5/29/24 for review.
 - Miscellaneous – ERSA received an inquiry regarding the ability to serve a parcel in the Harrisburg Ave area (1685 Hbg Ave) and Rettew provided preliminary feedback to ERSA staff. On 6/4/24 Rettew and Authority staff met with representatives of a potential 180-unit subdivision off Sheaffer Rd in Mount Joy Township.

Treasurer Report

Shaffer discussed the Revenues/Expenditures compared to Budget summary report. Shaffer also discussed the amounts collected from Mount Joy and West Donegal Township past due letters that were mailed out by staff. **It was motioned by Sollenberger and seconded by Erb to approve the Treasurer’s report. Motion carried.**

Bills Payable

It was motioned by Sollenberger and seconded by Erb to approve the bills in the amount of \$779,889.96. Motion carried.

The meeting adjourned at 7:25 PM.