



## Elizabethtown Regional Sewer Authority Minutes

**April 9, 2024**

The Elizabethtown Regional Sewer Authority (ERSA) met at 6:30 PM at the public meeting room located at 235 Ersa Drive, Elizabethtown, PA with the following members in attendance: John O'Connell, Al Sollenberger, Ken Shaffer and Rick Erb. Dave Sweigart and Rodge Snyder were absent. Also present were ERSA Manager, Nick Viscome; Engineer, Abraham King; Operations Manager; Steve Rettew and Solicitor; Jeff Shank.

**It was motioned by Erb and seconded by Sollenberger to approve the minutes of the March 12, 2024 meeting. Motion carried.**

### General Business

- 1. It was motioned by Erb and seconded by Sollenberger to approve the final pay application for Anrich in the amount of \$502,373.32 provided that the close and contract in question is submitted within 10 days. If it is not received, a 2% hold back amount will be deducted from the pay application amount. Motion carried.**
- 2. It was motioned by Erb and seconded by Sollenberger to authorized the execution of contract No. 4 certificate of Substantial Completion for the Miller Road pump station and force main project. Motion carried.**
3. Rettew discussed the need for a vactor truck. He told the Board that ERSA has spent over \$200,000 in the past few years on work that could have been completed by a vactruck. Shaffer asked a number of questions which Rettew will research. This model will vac out pumpstations and jet sewer lines. The machine comes in 2 parts: The chassis is ordered (before a price increase in June) what will cost \$171,000 then the truck is ordered and will be received sometime in 2026. The total cost will be \$585,440. The Board will act on this issue in May.
4. Rettew provided final design plans for the storage garage. The Board reviewed the plans and agreed that the project should move forward.

### Engineer Report

King provided a report for March:

1. General Engineering - On 3/26/2024 CDM Smith provided files related to the general consulting services to ERSA and Rettew. Rettew posted critical files (inspection photos, record drawings, etc.) to the Authority's google drive.
- Rettew worked with ERSA staff to establish a new ERSI ArcGIS account. The migration of the GIS database from CDM Smith is currently underway and is anticipated to be completed shortly.

2. Capital Improvement Plan – A draft Capital Improvement Plan has been prepared and shared with the Authority on 3/22/2024.
3. Inflow and Infiltration Investigation – Rettew has prepared a proposal for data analysis and to prepare a report based on existing flow data available from each of the drainage basins (through either existing flumes, magnetic meters or daily pump run hours).
4. Miller Road Pumping Station Support – On 3/19/2024 Rettew met with CDM Smith and ERSA staff to review the current project status. Meeting minutes were provided to the Board for reference.
  - On 3/25/2024 Rettew attended the monthly progress meeting with ERSA staff, CDM Smith, Blooming Glen, PSI and Garden Spot Mechanical in attendance.
  - A preliminary construction progress schedule was provided to ERSA on March 28, 2024, indicating an additional extension of 8 weeks to the project timeline, resulting in an overall delay of approximately 12 months to the project. Rettew provided comments on the schedule is awaiting final version.
  - All contractors have been notified that the Authority will withhold from the processing any additional pay application until an approved progress schedule is unanimously agreed upon by all contractors.
  - Blooming Glen has been formally notified that the proposed schedule exceeds the Substantial Completion date and there may be damages/claims against the contractor due to the extended construction schedule.
  - On 3/25/2024 CDM Smith and PSI met with PPL to discuss the CT upgrade and workorder. CDM Smith made revisions to the workorder application, and it was noted this upgrade would occur in 7-10 weeks. As a part of the work PPL will install a new PPL owned pole (replacing the privately owned pole).
  - As of 3/29/2024, Paul Owens, who served as the project manager for Blooming Glen, is no longer with the company. An intermittent project manager has been appointed to oversee the project in his absence.
5. Schwanger Road Force Main Investigation -CDM Smith completed their memo summarizing effort completed to date.
6. Schwanger Road Pump Station Evaluation – Rettew is finalizing the report outlining the findings and recommendations for corrective action. The report will be issued to the Authority upon its completion.
7. Alternate Engineer for plan reviews Rettew identified several ongoing Land Development projects within our proposal where Rettew provides engineering services to developers. These
8. Turnpike Road No. 2 Pump Station Expansion – Rettew completed field work (wetland delineation and survey) during the last week of March.

Shaffer outlined his summary report and remarked that the figures for March look good.

**It was motioned by Erb and seconded by Sollenberger to approve the Treasurer's report. Motion carried.**

Bills payable

**It was motioned by Sollenberger and seconded by Erb to approve the bills in the amount of \$235,895.13. Motion carried.**

Executive Session

An executive session was held to discuss a personnel matter.

The meeting adjourned at 8:30 PM.