



## Elizabethtown Regional Sewer Authority Minutes

**September 12, 2023**

The Elizabethtown Regional Sewer Authority (ERSA) met at 6:30 PM at the public meeting room located at 235 Ersa Drive, Elizabethtown, PA with the following members in attendance: John O'Connell, Dave Sweigart, Al Sollenberger, Roger Snyder and Rick Erb. Ken Shaffer was absent. Also present were ERSA Manager, Nick Viscome; Engineer, Adam Minichelli; and Solicitor, George Alspach.

**It was motioned by Snyder and seconded by Sollenberger to approve the minutes of the July 11, 2023 and August 8, 2023 meeting. Motion carried.**

General Business:

1. Viscome presented an engineering report for Campus Road that suggests that there may be up to four locations where the sewer lines/water mains cross. The report depicts test holes to determine if these lines cross. Each test hole will cost between \$2,500-\$3,500.  
**It was motioned by Sweigart and seconded by Snyder to authorize our engineer to move forward with the test holes. Motion carried.**
2. Viscome discussed the progress on collecting overdue escrow payments from various developers. To date, \$35,231 of the \$66,453 has been reimbursed to ERSA. Viscome is confident that he will receive the remainder of the money from developments that are still active. With regard to delinquent accounts (customers who owe over \$600) Michele Range has collected \$51,434.62 from her latest efforts to collect these overdue funds. The Board was pleased with the results.
3. **It was motioned by Snyder seconded by O' Connell to approve a pay application for Blooming Glen Contractors in the amount of \$71,353.30 for work/materials. Motion carried.**
4. **It was motioned by Snyder and seconded by Sollenberger to approve a memo which calculates the Minimum Municipal Obligation (MMO) for the pension of former employees. Since ERSA's plan is overfunded, the MMO is \$0. Motion carried.**
5. Viscome explained the proposed agreement between EAWA and ERSA for meter reading services.  
**It was motioned by Sweigart and seconded by Snyder to approve the agreement with minor changes. Motion carried.**
6. Viscome told the Board that Mount Joy Township covered the expenses of Campus Road restoration amounting to \$7,270 and sent ERSA a check for \$12,730 to assist with the cost of the water/sewer line replacement. Elizabethtown Area Water Authority (EAWA) has agreed to pay half of the remaining amount. EAWA will pay \$37,487.
7. Viscome presented the 12 lots which make up the Garner subdivision plan. Each lot of the plan has a sewer easement and the original intention of the owner was to dedicate these easements to ERSA. Viscome asked the Board what their feelings were with regard to accepting the sewer lines within the subdivision. The Board questioned why the easements weren't placed within the street right of ways

instead of being placed on private lands. After discussing this issue, the Board asked Minichelli to get their questions answered so they can review this plan again at the next meeting.

## Engineer Report

Minichelli discussed the following:

1. Westmount – CDM Smith performed a preliminary review of Westmount development plans submitted by ELA Group, Inc. and returned comments on 8/22/23. A resubmittal is required prior to approval.
2. Bishop Woods – Keystone Custom Homes copied ERSA and CDM Smith representatives on an 8/23/23 email regarding the ongoing grinder pump issues. In the email, Keystone Custom Homes states they have not received an explanation of why certain types and quantities of pumps were used in the development. ERSA has provided multiple explanation and will not comment further.
3. Westbrook IV Phase – CDM Smith reviewed the preliminary development plans for Westbrook IV – Phase 1 and returned the review with comments.
4. Miller Road Expansion– Anrich has received notice that the precast discharge structure is complete and anticipates delivery to the site in the coming weeks. Installation of the concrete channels and interior coating will take about 6 weeks at which point the structure can be installed and testing conducted. CDM Smith and ERSA staff met with Elizabethtown Borough representatives on 8/29/23 to discuss completing the reinstallation of the perimeter fence and gate that was temporarily demolished during construction. CDM Smith continues to review contractor submittals, including requests for information. CDM Smith held a pre-construction meeting on 7/6/23 with the three primes (general, electrical and HVAC). Mobilization of the general contractor occurred on 9/5/23 and an existing conditions survey and installation of a temporary construction fences and site access was created during the same week. A contract extension is currently being developed which will account for the new substantial completion in late January and project completion in April of 2024.
5. Minichelli told the Board that he is putting together a proposal to locate I/I in various sections of the ERSA system. He will review his proposal with Steve Rettew and develop costs for following through on his proposal. The Board will discuss this matter at the October meeting.

## Treasurer Report

Viscome discussed the treasurer's summary report of the revenues and expenditures budget performance. With regard to net ordinary income, ERSA is .6% over budget but the year to date is at 7% over projected revenues. Tapping fees were up this month due to the payment of the 156 Harrisburg Ave warehouse. The budgeted amount was \$14,167 and we collected \$73,567. The total cash and investments stand at \$10,007,477 which is 22% higher than projected.

**It was motioned by Sweigart and seconded by Sollenberger to approve the Treasurer's report. Motion carried.**

## Bills payable

**It was motioned by Sweigart and seconded by Sollenberger to pay the monthly bills of August in the amount of \$108,284. Motion carried.**

**It was motioned by Snyder and seconded by Sollenberger to pay the monthly bills of September in the amount of \$408,245.60. Motion carried.**

The meeting adjourned at 8:00 PM.