



## Elizabethtown Regional Sewer Authority Minutes

**November 14, 2023**

The Elizabethtown Regional Sewer Authority (ERSA) met at 6:30 PM at the public meeting room located at 235 Ersa Drive, Elizabethtown, PA with the following members in attendance: John O'Connell, Dave Sweigart, Al Sollenberger, Roger Snyder and Ken Shaffer. Rick Erb was absent. Also present were ERSA Manager, Nick Viscome; Steve Rettew Operations Manager; Engineer, Adam Minichelli; and Solicitor, George Alspach.

**It was motioned by Snyder and seconded by Sollenberger to approve the minutes of the October 10, 2023 meeting. Motion carried.**

General Business:

1. Viscome presented the second version of the 2024 budget to the Board. He explained the various chapters in the official budget books. The final draft will be provided at the December meeting.
2. Viscome informed the Board that the total amount collected from the developers was \$83,032. He said that the Hoffer tract totaling \$18,312 remains unpaid as well as Ken Koser's total of \$7,301.
3. **It was motioned by Sweigart and seconded by Snyder to approve the pay application for Blooming Glen contractors in the amount of \$66,155.40. Motion carried.**
4. **It was motioned by Sweigart and seconded by Snyder to approve a right of way conveyance and agreement between Judith Hixon, Joi Garner and ERSA for sewer line connection for the Garner subdivision. Motion carried.**
5. **It was motioned by Sweigart and seconded by Sollenberger to approve a right of way conveyance agreement between Joi Garner and ERSA for sewer easements throughout the Garner subdivision. Motion carried.**

Engineer Report

Minichelli discussed the following:

1. Bear Creek Estates – CDM Smith reviewed revised sanitary sewer plans for a 40-lot subdivision at 1319 Bear Creek Road and issued an approval letter on 3/14/23. The Authority understands that there may be a need to further revise the proposed layout of the development, which could impact the sanitary sewer design. ERSA staff issued a capacity certification letter and coordinated the planning module mailer. In addition, the developer has formally modified their prior request for a capacity reservation agreement and has indicated their intent to purchase the EDUs out right. CDM Smith reviewed revised sanitary sewer plans for Bear Creek Estates and issued comments to the developer on 5/31/23. CDM Smith received submittals for standard and PVC lined manholes and sanitary pipe on 10/27/23. CDM Smith reviewed and returned comments on 11/10/23.

2. Garner Property – CDM Smith received an updated construction cost estimate from the developer's engineer on 10/31/23. The estimate is currently being reviewed for sewer construction cost.
3. Campus Road – Construction cost estimates for the Campus Road Development were submitted to ERSA and distributed for CDM Smith review on 10/3/23. Individual estimates for single family homes, apartments, and shared facilities were included in the submittal. CDM Smith has reviewed and responded with minor comments.
4. Tiny Estates- CDM Smith received updated plans from the developer's engineer on 10/6/23 that were submitted for review. These plans were submitted due to the developer needing to go through a Land Development review and the developer's engineer making changes to the site design and subsequent sewer service line design. CDM Smith has reviewed and responded with no comments on 11/13/23. CDM Smith received revised submittals for sanitary sewer piping and structures on 10/30/23 and are currently being reviewed.
5. Stoneybrook Phase 2B – CDM Smith received a construction cost estimate for the Stoneybrook Phase 2B development for review. CDM Smith reviewed the estimate and sent comments back to the developer's engineer.
6. Hennigan's – CDM Smith received a submittal for a grease separator at 1990 West Main Street on 9/19/23. The submittal was reviewed and comments sent back to the owner's contractor on 10/10/23 rejecting a single compartment design and requesting the calculations for the size of the grease separator. An update was received on 10/27/23 that agreed to a dual compartment design but did not include calculations for sizing the grease separator. CDM Smith is currently working with the contractor to identify a solution that will work for the owner and protect ERSA infrastructure.
7. Miller Road Station – The precast discharge structure has been delivered to the site and installed with concrete channels formed and interior coating applied. The Elizabethtown Borough WWTP noticed pieces of the interior coating in the plant and alerted the contractor. The contractor investigated and found the coating has not adhered to the bottom of the channels and will be cleaning and reapplying the coating in the next few weeks. CDM Smith refiled the work order with PPL and is currently on the list to receive an upgraded transformer. Changes to construction sequencing have been made to mitigate the impact of the delayed PPL service upgrade.
8. Schwanger Road and Andrew Avenue ARV Failure – ERSA operations staff received a call from Lancaster County that sewage was coming out of an air release value vault lid at the corner of Schwanger Road and Andrew Avenue. Operations staff identified a failed ARV, temporarily capped at the ARV, and cleaned the spill. CDM Sith reported the spill to PADEP through the OnBase system and emergency call in service.

## Treasurer Report

Shaffer reviewed his report. The net ordinary income amount has exceeded budget by \$41,225 or 7.6%. As of October, ERSA has \$10,597,517 in funds including \$8,325,233 in CD's and investments. Shaffer also reviewed a report showing where ERSA is this year after 10 months compared to our finances of last year at this time.

**It was motioned by Sollenberger and seconded by Snyder to approve the Treasurer's report. Motion carried.**

Bills payable

**It was motioned by Sndyer and seconded by Sollenberger to approve the bills in the amount of \$121,794.21. Motion caried.**

The meeting adjourned at 8:30 PM.