



## Elizabethtown Regional Sewer Authority Minutes

**May 9, 2023**

The Elizabethtown Regional Sewer Authority (ERSA) met at 6:30 PM at the public meeting room located at 235 Ersa Drive, Elizabethtown, PA with the following members in attendance: John O'Connell, Dave Sweigart, Al Sollenberger and Roger Snyder. Rick Erb and Ken Shaffer were absent. Also present were ERSA Manager, Nick Viscome; Engineer, Adam Minichelli and Solicitor, George Alspach.

**It was motioned by Snyder and seconded by Sollenberger to approve the minutes of the April 11, 2023 meeting. Motion carried.**

### General Business:

1. John Hammel of CDM Smith was present to introduce our new point person/project manager, Adam Minichelli. Minichelli will take over the role from Byrne Remphrey. Minichelli discussed his experience. The Board welcomed him.
2. **It was motioned by Snyder and seconded by Sollenberger to approve Resolution 2023-4; a Resolution for PennDOT approving the milling and repaving of Cloverleaf Road. Motion carried.**
3. Viscome presented a sewer capacity agreement for Forino for the 40 lot Bear Creek subdivision. Forino has purchased the tapping permits for all forty units to guarantee capacity. **It was motioned by Sweigart and seconded by Snyder to ratify the capacity agreement between Forino and ERSA. Motion carried.**
4. The expansion of the General RV center was discussed. A small building expansion which will generate 6.5 EDUs and a large parking lot is planned. The RV center asked that ERSA supply a willing to service letter and permission to cross an existing sewer easement in two places with a chain link fence. It was motioned by Sweigart and seconded by Sollenberger to approve the RV centers request for a willing to serve letter and the crossing of the easement provided they sign a release similar to the recently completed Slaybaugh's release.

### Engineer Report

Minichelli discussed the following:

1. Miller Road Pumping Station Expansion – Construction on the Pump Station contact has not begun. CDM Smith continues to review contractor submittals, including requests for information. General contract indicated that they expect to mobilize late May/early June. CDM Smith intends to schedule a pre-construction meeting prior to contractor mobilization.
2. Bishop Woods Development - CDM Smith also reviewed construction submittals associated with Phase 4 and issued conditional approvals. The developer established financial security of \$123,609 for the phase, and recently requested a reduction. CDM Smith recommends a reduction from the original amount to \$55,402, based upon what has been installed and tested. Construction of Phase 4 of the development will necessitate upgrade and expansion of the Turnpike Road No. 2 Pumping Station, and ERSA's auditor recently requested that the

developer's agreement be updated to reflect the status of the project. CDM Smith reviewed multiple revisions of record plans for sanitary sewers for phase 4 and issued comment and approval letters dated 4/28/23 and 5/3/23, respectively.

#### Treasurer Report

Viscome reviewed Shaffer's revenue and expenditures summary report. With regard to net ordinary income for April, ERSA has a positive balance of \$50,089 which is 189.3% of budget. ERSA has a positive income which is 107.3% of budget. The tapping fees are right on budget for April. The Miller Road project has been slower than expected so cash/investments are at \$705,309 which is ahead of monthly projections. **It was motioned by Sweigart and seconded by Sollenberger to approve the Treasurer's report. Motion carried.**

#### Bills payable

**It was motioned by Snyder and seconded by Sweigart to pay the monthly bills in the amount of \$200,190.56. Motion carried.**

The meeting adjourned at 7:00 PM.