



Elizabethtown Regional Sewer Authority Minutes

April 11, 2023

The Elizabethtown Regional Sewer Authority (ERSA) met at 6:30 PM at the public meeting room located at 235 Ersa Drive, Elizabethtown, PA with the following members in attendance: Ken Shaffer, John O'Connell, Dave Sweigart, Al Sollenberger and Roger Snyder. Rick Erb was absent. Also present were ERSA Manager, Nick Viscome; Engineer, Byrne Remphrey and Solicitor, George Alspach.

It was motioned by Snyder and seconded by Sollenberger to approve the minutes of the March 2114, 2023 meeting. Motion carried.

Audit

Phil Rudy and Shawn Carl, White Rudy & Co, presented the 2022 audit of ERSA's finances. Carl reviewed the numbers portion of the audit and said that ERSA had another strong year financially. Following review of the audit document, Rudy discussed the management portion of the audit. Most of the discussion revolved around the escrow fund which has 65 different developments contained within this fund. It was noted that there is about \$84,000 still to be collected from various developers. Viscome and Shaffer will collect this money in the coming months.

It was motioned by Sweigart and seconded by Sollenberger to approve the 2022 Audit as presented. Motion carried.

General Business:

- 1. It was motioned by Sweigart and seconded by Snyder to approve Resolution No 2023-2; Accepting ownership of the sanitary sewer easements within the Stoneybrook Phase 1C development with two conditions: that the easement be recorded in the courthouse and that the developer sign and notarize the agreement and bill of sale. Motion carried.**
- 2. It was motioned by Snyder and seconded by Sollenberger to approve the pay application No. 4 for Anrich, Inc in the amount of \$531,156.95. Motion carried.**
- 3. It was motioned by Sollenberger and seconded by Snyder to approve Resolution No. 2023-3; Modifying specifications for sanitary sewer construction. Motion carried.**
4. Remphrey announced that he resigned at CDM Smith to take another position with a Philadelphia engineering firm. Remphrey told the Board that a member of CDM Smith has been assigned to the Miller Road project but a point person to take his place has not been selected yet. The Board expressed their thanks to Remphrey for his tremendous representation over the years.

Engineer Report

Remphrey discussed the following:

1. Miller Road Pumping Station Expansion – ERSA staff met with Anrich and Elizabethtown Borough representatives on 12/7/22 to discuss the replacement of the existing terminal manhole and the future operational conditions of the existing force main. ERSA approved pricing from the contractor in the amount of \$86,570, and the contractor is proceeding with ordering materials.
2. Chapter 94 Report – CDM Smith Finalized ERSA’s 2022 Chapter 94 Report and distributed it to Elizabethtown Borough.
3. Westmount – CDM Smith performed a hydraulic analysis of the potential impacts of Phase 2 and issued a technical memorandum to ERSA and the developer’s engineer in early October outlining the findings, including the need to expand two segments of existing 8-inch main to 12-inch main. The developer’s engineer has acknowledged the need for said improvements and followed up with a subsequent request for an additional 11 EDUs, which result in a total project need of 289 EDUs.
4. Bear Creek – The 40 units of the Bear Creek subdivision has changed. There is no longer a connection to Meadowbrook Lane. The only access would be from Shaffer Road.
5. Miscellaneous Development Activity – ERSA was contacted by multiple residents along Maytown Road about the potential connection of their property to the recently constructed main in Masonic Drive. One owner is pursuing an agreement with an adjacent property to share a common service line but that agreement has not been shared with ERSA, and ERSA will need to determine if concept to use shared facilities is acceptable. Another owner would connect to a lateral stub that was installed as part of the Conoy Crossing project.
6. Campus Road – CDM Smith reviewed revised Phase 1 plans and issued an approval letter on 4/5/23. ERSA previously approved a financial security amount of \$1,539,345 for the Phase 1 facilities, including onsite pumping station and offsite force main. In addition, the Authority is in receipt of a Water Quality management permit for the site and proposed pumping station.
7. Conoy Creek Restoration – LandStudies performed additional field confirmation of existing utilities in March 2023, and it appears that the only modification that is need for ERSA facilities is concrete encasement of its existing 12-in sewer crossing the creek.

Treasurer Report

Shaffer reviewed his revenue and expenditures summary report. He told the Board that he will be posting the quarterly investments income of \$35,000. ERSA has invested some available funds with vehicles of higher interest rates. The tapping fees for the month were \$18,120 compared to budget of \$14,167. In March our ending cash and investments is \$9,725,375. **It was motioned by Sweigart and seconded by Snyder to approve the Treasurer report. Motion carried.**

Bills payable

It was motioned by Snyder and seconded by Sollenberger to pay the monthly bills in the amount of \$337,756.41. Motion carried.

The meeting adjourned at 8:00 PM.