



Elizabethtown Regional Sewer Authority Minutes

December 13, 2022

The Elizabethtown Regional Sewer Authority (ERSA) met at 6:30 PM at the public meeting room located at 235 Ersa Drive, Elizabethtown, PA with the following members in attendance: Ken Shaffer, John O'Connell, Dave Sweigart, Al Sollenberger, Rick Erb and Roger Snyder. Also present were ERSA Manager, Nick Viscome; Engineer, Byrne Remphrey and Solicitor, George Alspach.

It was motioned by Snyder and seconded by Sollenberger to approve the minutes of the November 8, 2022 meeting. Motion carried.

General Business:

- A. Viscome presented the proposed 2023 budget. He drew the Board's attention to two-line items: the sewer rental revenues and the wastewater treatment expenses. The Board asked a number of questions. Viscome and Remphrey discussed the Capital Improvement plans. In addition, Viscome presented a sheet showing the equipment that will be needed in the future as well as projects such as a storage building which will be located on the vacant lot by the ERSA office.
It was motioned by Sweigart and seconded by Snyder to approve the budget as presented. Motion carried.
- B. The Board reviewed Resolution no 2022-2 which established the sewer rates for 2023.
It was motioned by Snyder and seconded by Sollenberger to approve Resolution 2022-2. Motion carried.
- C. Viscome presented Resolution 2022-3 which supports the filing and signature for a Covid-19 ARPA small sewer grant program. Viscome told the Board that he was applying for funds to upgrade the Turnpike #2 pumping station. The grant has a 15% match requirement.
It was motioned by Sweigart and seconded by Sollenberger to approve Resolution 2022-3. Motion carried.
Viscome also discussed the joint application that the Borough and ERSA will be submitting to help fund the Radio Road improvements project. ERSA has 25% of the flow in the interceptor and will be responsible for 25% of the net cost if the grant is successful. The Board supported the joint application and the percent of payment that we will be responsible for.
- D. A revised sewer capacity request was received and discussed by the Board. The Board had already granted this subdivision 150 EDUs for Phase 1 and 128 EDUs for Phase 2. The owners are requesting 10 more EDUs for both phases.
It was motioned by Sweigart and seconded by Sollenberger to approve the additional capacity for the Westmount subdivision. Motion carried.
- E. **It was motioned by Snyder and seconded by Sweigart to approve an engagement letter for White Rudy to audit the 2022 finances for the Authority. Motion carried.**
- F. Viscome discussed a brief personnel issue with the Board having to do with a member of the administrative staff.

Engineer Report

Remphrey discussed the following:

1. Miller Road Pumping Station – CDM Smith and ERSA staff met with Anrich and Elizabethtown Borough representatives on 12/7/22 to discuss the replacement of the existing terminal manhole and the future operational conditions of the existing force main. CDM Smith will review pricing from the contractor upon receipt, and ERSA staff will approach the Borough regarding a sharing of the cost.

As a result of an error on the plans, which was not identified during the shop drawing preparation and review, a unit heater for the project was fabricated at the incorrect voltage. Based upon discussions with ERSA staff, there is a potential need for the unit heater at the Schwanger Road Pumping Station. Remphrey presented the second pay application for Anrich in the amount of \$169,357.59.

It was motioned by Sollenberger and seconded by Snyder to pay the application and the purchase of the new heater unit was approved. Motion carried.

2. 1925 Sheaffer Road –CDM smith reviewed revised preliminary plans and Phase 1 final plans and issued an approval letter on 11/15/22. Based upon CDM Smith's recommendation, ERSA approved a Letter of Credit in the amount of \$434,464 for sanitary sewers in Phase 1. CDM Smith also reviewed the revised plans for Phases 2 and 3 and issued comments on 12/1/22. CDM Smith is also in receipt of a planning module package for Phases 2 and 3. In addition, CDM Smith and ERSA staff met with the prospective buyer of the project on 11/7/22 and 11/14/22, and a follow up meeting with the current developer is scheduled for 12/12/22.
3. Campus Road - Due to the depth of the proposed wet well, the engineer is proposing a submersible design with a split face block veneer on the generator/control building. CDM Smith reviewed revised plans for the proposed-on site sewer facilities and pumping station design plans and issued conditional approval on 11/8/22. CDM Smith is also reviewing Phase 1 final plans and associated cost estimate. In addition, the Authority is in receipt of a Water Quality Management permit for the site and proposed pumping station.

Treasurer Report

Shaffer reviewed his revenues and expenditures summary report. In November, the net ordinary income is 147% over budget by \$810,232. The tapping fees are 137.5% over budget and the cash and investments stand at \$9,511.769.

It was motioned by Snyder and seconded by Sollenbergerr to approve the Treasurer report. Motion carried.

Bills payable

It was motioned by Snyder and seconded by Sollenberger to pay the monthly bills in the amount of \$2,237,012.61. Motion caried.

The meeting adjoined at 8:00 PM.