



## Elizabethtown Regional Sewer Authority Minutes

### January 11, 2022

The Elizabethtown Regional Sewer Authority (ERSA) met at 6:30 PM at the public meeting room located at 235 Ersa Drive, Elizabethtown, PA with the following members in attendance: Ken Shaffer, Al Sollenberger, Dave Sweigart, John O’Connell and Roger Snyder and Rick Erb. Also present were ERSA Manager, Nick Viscome; Solicitor, George Alspach and Engineer, Byrne Remphrey.

It was motioned by Snyder and seconded by Sollenberger to approve the minutes of the December 14, 2021 meeting. Motion carried.

#### Reorganization

It was motioned by Sweigart and seconded by Shaffer to appoint John O’Connell as Chairman. Motion carried.

It was motioned by Snyder and seconded by Sweigart to appoint Rick Erb as Assistant Treasurer. Motion carried.

It was motioned by Snyder and seconded by Sweigart to approve the following officers: Motion carried.

Secretary	Al Sollenberger
Treasurer	Ken Shaffer
Assistant Secretary	Roger Snyder
Vice Chariman	Dave Sweigart
Manager	Nick Viscome
Solicitor	George Alspach
Engineer	Byrne Remphrey
Depository	Fulton Bank

It was motioned by Sollenberger and seconded by Snyder to approve the rates for CDM Smith for 2022. Motion carried.

#### General Business:

- A. Attorney Frank Micarelli and representatives from the Hershey Developers were present to discuss the state of the phase 1 of the subdivision plan at 1925 Sheaffer Road. Micarelli had submitted a sanitary sewer improvement agreement for review. Following a lengthy discussion, the Board decided the following:
  - Tapping fees will be paid at the time building permits are issued.
  - A developers agreement needs to be drafted which spells out financial security and design of the upgrade need for Phase 2 and 3.

- The ERSA Board does not agree to grant tapping fee credits to Hershey Developers for the cost of improvements needed for phase 2 & 3.
  - Sewer capacity for the 1<sup>st</sup> phase (125 units) is granted to Hershey Developers.
- B. **It was motioned by Sollenberger and seconded by Sweigart to approve the engagement letter from White Rudy to audit the 2021 financial year. Motion carried.**
- C. **It was motioned by Sweigart and seconded by Sollenberger to approve CDM Smith's proposal for bidding and construction services for the Miller Road Station for \$288,000. Motion carried.**
- D. **It was motioned by Sweigart and seconded by Snyder to approve the Low-Income Household Water Assistance Program (LIHWAP). Motion carried.**
- E. Viscome and Remphrey discussed the proposed Westmount development located at 1349 Harrisburg Ave consisting of 138 units. In order to reach the Schawanger Road Pump Station, sewer needs to run under the Amtrack tracts and under Rt 230. The developer has asked for sewer capacity. Remphrey needs to finish reviewing the sewer plans before capacity can be granted.
- F. The Tiny Estates campground has requested that they be considered a commercial/nonresidential use for sewer billing purposes. This is a difference between \$135.00 per quarter and \$1,089 annually. The Board asked Viscome to get a ruling for Mount Joy Township on its designation.
- G. Viscome and Remphrey discussed the 8 lots on Newville Road created by Ken Koser. Sewer lines were installed using directional drilling and were installed without an ERSA inspection. In order for ERSA to accept dedication of the sewer, a letter of improvements written by Remphrey was circulated which contained conditions for acceptance. **It was motioned by Sweigart and seconded by Shaffer to issue a letter containing Remphrey's remedies. Motion carried.**
- H. The Board briefly review a proposed policy regarding covid protocols. Alspach wanted to investigate a few issues and action on this document was tabled.

Engineer Report:

Remphrey told the Board that he already covered most of his report during the meeting.

Treasurer Report:

Shaffer highlighted his end of year summary report. He said that he had projected net ordinary income for 2021 at \$625,189 which in fact we actually ended the year with \$732,351. ERSA received \$192,648 in tapping fees which is 65% more than budgeted. The ending cash is \$9,519,278 which is \$3,020,058 more than budgeted monthly mostly because Miller Road project did not start in 2021.

Bills Payable:

**It was motioned Sollenberger and seconded by Snyder to approve the treasurer report and bills payable in the amount of \$80,075.66. Motion carried.**

The meeting was adjourned 8:30 PM.