



## Elizabethtown Regional Sewer Authority Minutes

November 9, 2021

The Elizabethtown Regional Sewer Authority (ERSA) met at 6:30 PM at the public meeting room located at 235 Ersa Drive, Elizabethtown, PA with the following members in attendance: Ken Shaffer, Rick Erb, Al Sollenberger, Dave Sweigart, John O'Connell and Roger Snyder. Also present were ERSA Manager, Nick Viscome; Solicitor, George Alspach and Engineer, Byrne Remphrey.

**It was motioned by Sollenberger and seconded by Shaffer to approve the minutes of the October 12, 2021 meeting. Motion carried.**

### Unfinished Business:

- A. Viscome reviewed the 2022 Budget. The proposed 2022 Budget will be amended and presented in December. Viscome presented quotes for the Authority's health insurance. If ERSA keeps the same \$500 deductible plan, the increase would be 11.4%. The Board agreed that the \$500 deductible plan is uncommon especially if the employees are not sharing in the premiums. It was suggested that the deductible be increased to \$1,000 for an 8.5% increase. The Board agreed.
- B. Remphrey handed out a spread sheet outlining projected capital expenditures by quarter for the next 2 years and for the next 10 years. This will be important when making investment decisions.

### Other Business:

- A. The Resolution no 2021-4, establishing sewer rates was postponed to the December meeting.
- B. Viscome discussed the proposed agreement with Tiny Estates. Viscome sent Tiny Estates a proposed agreement and since have asked questions pertaining to the agreement. The Tiny Estates owners need to sign the agreement before the Board can take action.
- C. Alspach told the Board that he received a packet of information from the law firm representing the owners of the Rheems Retail Center. The owner wants to put in a drive through lane that encroaches on the rear sewer easement. Alspach said that there was an easement agreement in the packet. No action was taken on this issue.
- D. **It was motioned by Sweigart and seconded by Sollenberger to approve Resolution 2021-5, stating intent to follow Municipal Records Schedule. Motion carried.**
- E. **It was motioned by Snyder and seconded by Sweigart to approve the meeting dates for 2022. Motion carried.**
- F. Viscome distributed the Featherton Crossing Phase 5 plan. This is a 182-unit townhome development.

Engineer Report:

Remphrey's written report is quoted as follows:

A. Bossler Road No. 1 Pumping Station Improvements

The contractor returned executed closeout paperwork and performed another round of lawn restoration. ERSA staff has issued final payment to PSI. CDM Smith will finalize record plans in the near future.

B. Miller Road Pumping Station Expansion

CDM Smith is proceeding with the pumping station and force main design. The Authority has been in receipt of the PennDOT HOP and PADEP GP-5, WQM and NPDES permits. PADEP and the Army Corps (ACOE) issued the Joint permit in late October 2021, and it appears that the agencies are not requiring a Phase 1 archaeological survey along the proposed force main alignment at this time.

CDM Smith also submitted a package to West Donegal Township in May, which included zoning and code review applications. Township representatives have issued the permits, pending payment of pertinent fees by the Authority.

CDM Smith and ERSA staff will be discussing scope and schedule for finalizing the design and proceeding with bidding and construction of the project. CDM Smith intends to discuss this further at the November ERSA meeting.

C. Miscellaneous Development Activity

The Authority was contacted regarding the potential for a 40-unit subdivision at 1795 Sheaffer Road in Mount Joy Township, and CDM Smith provided background information regarding proximity to existing sewers.

The Authority was contacted about the possibility of serving commercial development at the former K-Mart parking lot and 2125 Harrisburg Avenue. CDM Smith has coordinated with Elizabethtown Borough and is in the process of preparing an "intent to serve" letter for the project.

ERSA is in receipt of final plans for the Featherton Crossing-Phase 5 project. CDM Smith will not initiate its review until the Authority is in receipt of the required escrow.

A developer's representative contacted ERSA regarding the potential construction of a warehouse at 156 W Harrisburg Ave in Rheems, which is part of the Sudano's Produce facilities. CDM Smith will assist ERSA as needed in responding to the request.

Representatives of Stone Gables contacted ERSA about the possibility of conducting a meeting to discuss several small projects at the Star Barn/Ironstone Ranch properties and the potential impact on sanitary sewer.

ERSA was approached by a developer's engineer about the potential development of a property located between Harrisburg Ave and Rt 230, which could result in anywhere between 105 and 368 EDUs. CDM Smith and ERSA staff will be discussing the project needs further on 11/10/21.

**Treasurer Report:**

Shaffer reviewed his budget performance summary sheet for October 2021. ERSA has received 99.1% of the budgeted revenues however, expenditures are down with a balance of \$259,158 in unexpended funds. The projected net ordinary income will be a positive \$631,909. **It was motioned by Snyder and seconded by Sweigart to approve the treasurer's report. Motion carried.**

**Bills Payable:**

**It was motioned by Snyder and seconded by O'Connell to approve the bills payable in the amount of \$107,646.78. Motion carried.**

The meeting was adjourned 7:45 PM.