



Elizabethtown Regional Sewer Authority Minutes

September 14, 2021

The Elizabethtown Regional Sewer Authority (ERSA) met at 6:30 PM at the public meeting room located at 235 Ersa Drive, Elizabethtown, PA with the following members in attendance: John O'Connell, Roger Snyder, Ken Shaffer, Rick Erb, Al Sollenberger and Dave Sweigart. Also present were ERSA Manager, Nick Viscome; Solicitor, George Alspach and Engineer, Byrne Remphrey.

Unfinished Business:

- A. Sean Carl & Phil Rudy presented the Audit for 2020. They discussed the Authority's Pension plan and told the Board that the plan is well funded. **It was motioned by Sweigart and seconded by Sollenberger to approve the 2020 Audit report. Motion carried.**
Viscome presented the Municipal Minimum Obligation worksheet which shows that the Authority did not have to contribute to the pension plan. **It was motioned by Sweigart and seconded by Sollenberger to approve the MMO presented by Viscome. Motion carried.**
- B. Brad Slaybaugh, owner of 2000 W Main Street (formerly Babbo's) presented a plan that showed the arrangement of storage buildings. There is a 30-foot sewer easement to the rear of the property. The owner wants to put removable storage units within the 30-foot easement. He told the Board that he would remove the portable units if ERSA ever needed to access the easement. The owner of the Sunoco station next to Babbo's wants to create a drive thru lane which would encroach on the 30-foot easement behind the building. This request was presented at the August meeting. The Board had a lengthy discussion on these two easement request. The Board concluded that they wanted to keep the easement clean of encroachments and denied both requests.

New Business:

- A. Viscome and Remphrey presented a sketch showing the layouts of the former Ridge Road campsite. The owner wants to install service on the 42 sites closest to the road. Since the 42 sites will house tiny homes which can only be occupied for a certain time (180 days) each year. The owners asked if ERSA would consider a 3:1 ratio- 3 homes = 1 EDU. It was noted that EAWA did approve this request. A formal agreement will have to be developed spelling out the tapping fees and the quarterly billing charges. The Board agreed with the 3:1.
- B. In preparation for the 2022 budget, Viscome telegraphed to the Board that he will be asking for a skid loader, three generators and a 4th operator. The Board wants to review justification for the items.
- C. Remphrey presented a plan showing his design for the Turnpike no 2 stations upgrade. Some of the costs will be borne by the Bishop Woods developers and some of the cost will be borne by ERSA. Remphrey apportioned these cost as listed below:

Developer share: \$264,000

Authority share: \$266,000

The next step is to meet with the Bishop Woods developers.

- D. Remphrey was contacted by the Borough because they want to upgrade the Oak Manor pump station and wanted to know if ERSA needs additional capacity in this station. Remphrey has analyzed the area and told the Board that ERSA does not need additional capacity in this station.
- E. Remphrey handed out the conclusion of a study he did for the Campus Road subdivision which contains 480 units. The study determined the best path for the development to go with sewer. Either pump north so it can flow by gravity to the Kiwanis interceptor or flow south to the Schwanger Road pump station. Some of the Campus Road subdivision will need to construct a pump station. It was Remphrey's recommendation that the sewage be pumped up to Groff Ave and onto the Kiwanis interceptor.

Engineer Report:

Remphrey's written report is quoted as follows:

- A. Bossler Rd No. 1 – The contractor returned executed closeout paperwork. Contractor and pump manufacturer representatives have performed the vast majority of the punchlist and change order work. CDM Smith informed the contractor of the need to reseed the lawn areas and anticipated completion this month.
- B. Miller Rd Pumping Station Expansion– CDM Smith completed its hydraulic evaluation of the site floodway and resubmitted the application for the Army Corps (ACOE) Joint permit on 5/14/21. The Authority received comments on 8/21/21, and CDM Smith discussed the comments with the review agencies and resubmitted in early September. In addition, CDM Smith was recently notified by the Pennsylvania Historic and Museum commission that the Childs property is listed on its register of historic sites. CDM Smith is currently pursuing the possibility of performing a Phase 1 archaeological survey along the proposed force main alignment, pending direction from ACOE.
- C. Lancaster Landfill – CDM Smith conducted an inspection of the Lancaster Landfill pre-treatment facilities currently operated by Waste Management (formerly Veolia) on 6/8/21, and landfill representatives coordinated additional wastewater testing, CDM Smith coordinated with ERSA and landfill staff to agree upon revised provisions for the permit and issued the permit on 9/10/21. CDM Smith also reminded the landfill that it reserves the right to access additional tapping fees should usage exceed its reserved capacity allocation.

Treasurer Report:

Shaffer highlighted his summary report discussing total revenues, administration expenses, wastewater collections/treatment and the status of our tapping fees. Also, we have \$9,673,449 in cash and investments which puts us \$1,535,722 over budget so far this year. **It was motioned by Snyder and seconded by Sollenberger to approve the treasurer's report. Motion carried.**

Bills Payable:

It was motioned by Snyder and seconded by Sollenberger to approve the bills payable in the amount of \$281,843.55. Motion carried.

The meeting was adjourned 8:20 PM.