



## Elizabethtown Regional Sewer Authority Minutes

May 11, 2021

The Elizabethtown Regional Sewer Authority (ERSA) met at 6:30 PM at the public meeting room located at 235 Ersa Drive, Elizabethtown, PA with the following members in attendance: John O'Connell, Roger Snyder, Al Sollenberger, Ken Shaffer and Rick Erb. Dave Sweigart was absent. Also present were ERSA Manager, Nick Viscome; Engineer, Byrne Remphrey and Solicitor, George Alspach.

**It was motioned by Snyder and seconded by Shaffer to approve the Minutes of the April 13, 2021 meeting. Motion approved.**

### Unfinished Business:

A. Viscome and Remphrey presented Resolution 3-2021 which revises the Authority's tapping fee. The current tapping fee with inspection costs is \$2,914. The new tapping fee with inspection costs will be \$3,796. The tapping fee has not been updated in seven years. **It was motioned by Snyder seconded by Sollenberger to adopt Resolution 3-2021 with 2 changes. On page 3, second paragraph "water" was changed to sewer and the dates of the tapping fee calculations is changed to April 17, 2021. Motion carried.**

B. Viscome told the Board that he could not find a status of House Bill 957. Proposed legislation to allow apartment building owners to be billed as commercial units if the building has a single meter. Viscome will follow this as best as he can.

C. Viscome asked the Board to increase the part time employee's hour rate from \$13.77 per hour to \$14.50 per hour. **It was motioned by Snyder seconded by Sollenberger to increase the hourly rate to \$14.50 per hour. Motion carried.**

D. Viscome discussed the effort by Michele Range to collect on some of our delinquent accounts. Michele has collected \$10,986.18 from the Mount Joy Township accounts. Delinquent letters will go out to West Donegal Township mid-May. Currently there are 77 accounts owing \$534,345.70.

E. Viscome told the Board that we will open the lobby to the public on June 1, 2021. The Board was in agreement.

### Engineer Report:

Remphrey discussed various issues, including:

Bossler Rd No 1 – Authority staff discussed the desire to incorporate some additional features via change order, including the replacement of the fencing, replacement of a circuit breaker and incorporation of some additional paving. Concerning the first item, the Authority approved a proposal in the amount of \$17,041.38 for removal and disposal of the existing fencing and replacement with PVC-coated fencing and swing gate. The Authority is also in receipt of a change order in the amount of \$9,227.05 for additional labor and materials associated with the contractor’s efforts to work on the existing force main, which was significantly deeper than indicated on the Authority’s records. CDM Smith and Authority staff will review additional pricing upon receipt. **It was motioned by Snyder and seconded by O’Connell to authorize Remphrey and staff to execute the end of the project. Motion carried.**

Miller Rd – CDM Smith is proceeding with the force main design and associated permit applications. As a start, the Authority is in receipt of the PennDOT HOP and PADEP GP-5 and WQM permits. CDM Smith has revised and resubmitted an application for the NPDES permit and prepared an application for an Army Corps permit. Among the initial comments from the Army Corps is the need for a hydraulic evaluation of the flood way at and around the pumping station site, and CDM Smith has begun that process. In addition, CDM Smith was recently notified by the Pennsylvania Historic and Museum commission that the Childs property is listed on its register of historic sites. CDM Smith is currently pursuing the possibility of performing a Phase 1 archaeological survey along the proposed force main alignment.

Hoffer Tract: The previously-approved project consisting of 55 EDUs of residential and commercial development on the Hoffer tract does not appear to be proceeding. Instead, the Authority was contacted about a potential 377- unit subdivision at 1925 Sheaffer Road (Hoffer tract). CDM Smith and Authority staff met with the developer’s engineer regarding available capacity. As a result of this discussion, CDM Smith provided a proposal to the Authority and developer’s engineer to evaluate offsite sewers that would be used to convey flow from the site to the Schwanger Road Pumping Station. CDM Smith will begin the evaluation upon notice by the developer’s engineer and the establishment of the appropriate escrow with the Authority.

Kettering- ERSA Drive – Kettering may be asking the Board for capacity for an additional EDU.

Treasurer Report:

Shaffer presented a profit and loss budget performance summary to the Board. Including April, the revenues are 99.9% of budget while expenditures are 93% of budget. The ending cash balance to date:

Operations	\$1,723,594
Capital	\$85,788
Escrow	\$1,147,183.5
Fulton Advisors	<u>\$6,119,823</u>
	\$9,077,040

**It was motioned by Sweigart and seconded by Snyder to approve the Treasurer's Report. Motion carried.**

**Bills Payable:**

**It was motioned by Sollenberger and seconded by Snyder to approve the bills payable in the amount of \$104,104.15.**

**The meeting was adjourned 7:25 PM.**