



## Elizabethtown Regional Sewer Authority Minutes

### January 12, 2021

The Elizabethtown Regional Sewer Authority (ERSA) met virtually, at 6:30 PM with the following members in attendance: John O’Connell, Dave Sweigart, Roger Snyder and Al Sollenberger. Ken Shaffer and Rick Erb were absent. Also present were ERSA Manager, Nick Viscome; Engineer, Byrne Remphrey and Solicitor, George Alspach.

It was motioned by Snyder and seconded by O’Connell to approve the minutes of the December 8, 2020, meeting. Motion carried.

#### Reorganization

It was motioned by Snyder and seconded by Sweigart to nominate Rick Erb as Chairman. The nominations were closed and the Board approved the motion.

It was motioned by Snyder and seconded by O’Connell to appoint Dave Sweigart as Vice Chairman. The nominations were closed and the Board approved the motion.

It was motioned by Snyder and seconded by Sollenberger to approve the following officers: Motion carried.

Secretary	Al Sollenberger
Treasurer	Ken Shaffer
Assistant Secretary	Roger Snyder
Assistant Treasurer	John O’Connell

It was motioned by Snyder and seconded by Sollenberger to appoint the following: Motion carried.

Manager	Nick Viscome
Solicitor	George Alspach
Engineer	Byrne Remphrey
Depository	Fulton Bank

#### Unfinished Business

- A. Chris Gibbons, Concord Financial and Jens Damguard, Bond Counsel, were present to discuss the results of ERSA’s refinancing proposals. Gibbons told the Board that refinancing the 2011 and 2016 bonds each received seven bond proposals. BB&T and Webster Bank were the lowest proposals. Combined the bond could realize a present value savings of \$392,820.13. Gibbons explained the conveniences and savings if one bank was chosen for both bond issues. When combined, Webster Bank presented the

lowest interest rate with a saving of \$387,548.01. The Board discussed the convenience of going with one bank. The Board decided to select Webster Bank for both issues. Damgard discussed the proposed Resolution (2021-1), accepting the fixed rate proposed by Webster Public Finance Corporation of approximately \$2,054,000 to refund the 2011 Bonds at 1.035% to maturity December 1, 2025 and approximately \$5,510,000 to refund the 2016 Bond at 1.272% to maturity on December 1, 2029.

**It was motioned by Snyder and seconded by Sollenberger to approve Resolution 2021-1. Motion carried.**

#### New Business

- A. Remphrey showed the Board a sketch plan of the potential for four town homes to be located on lot 131 in Conoy Crossing. Lot 131 is a flag lot. The developer has yet to show the arrangement of the sewer lines. Whether they will be individual grinder pumps per building or how exactly they would be done. The Board will discuss approval of these lots once the developers' engineer submits a concrete proposal.
- B. Remphrey presented an updated rate schedule for his firm and told the Board that his firm's rates will remain the same as 2020 rates.

**It was motioned by Snyder and seconded by O'Connell to approve the 2021 CDM Smith rate schedule. Motion carried.**

#### Engineer Report

Remphrey highlighted a number of items in his monthly report to include:

1. The Dombach development on Radio Road is almost ready to start. The outstanding issue is receipt of the developer's agreement.

**It was motioned by Snyder and seconded by Sollenbereger to authorize the signing of the agreement once approved by Viscome, Remphrey and Alspach. Motion carried.**

2. Bossler #1 station upgrade update.
3. The Authority is in receipt of the PennDOT HOP and the PADEP WQM permits and has revised and resubmitted applications for the NPDES and 6P-5 permits. Remphrey also learned that ERSA has to do a Phase 1 archeological survey on the Childs property before installing the outfall sewer line.
4. The crew has grouted a number of leaking manholes in the Newville area.

#### Treasurer Report

Viscome discussed the report due to Shaffer's absence. Viscome told the Board that the revenue and expenditures budget performance report represent the final number for 2020. With regard to revenue, ERSA received 97% of the funds expected. On expenditures, our total expenses were 90% of budget. Viscome informed the Board that \$200,166 was collected for tapping fees which was \$98,174 over the budgeted amount.

**It was motioned by Snyder and seconded by O'Connell to approve the Treasures report. Motion carried.**

Bills Payable

**It was motioned by Snyder and seconded by Sollenberger to approve the monthly bills payable in the amount of \$82,860. Motion carried.**

The meeting adjourned at 7:30 PM.