



## Elizabethtown Regional Sewer Authority Minutes

September 8, 2020

The Elizabethtown Regional Sewer Authority (ERSA) met virtually online at 6:30 PM with the following members in attendance: Rick Erb, John O'Connell, Dave Sweigart, Roger Snyder, Ken Shaffer. Al Sollenberger was absent. Also present were ERSA Manager, Nick Viscome; Engineer, Byrne Remphrey and Solicitor, George Alspach.

**It was motioned by Shaffer and seconded by Snyder to approve the minutes of the August 11, 2020, meeting. Motion carried.**

### Unfinished Business

- A. Viscome reported that he met with the owner of Tiny Home Estates. He told the Board that the campground functions like a hotel where structures are rented out by the night or week. The owners told him that there are no meters on the units so measuring the output for service is not possible. In speaking with EAWA, the campground's engineer sent EAWA numerous charts showing what a typical campground development generates. EAWA determined that a typical small unit uses 1/3 the normal water/sewer. Viscome will report back if the issue advances.
- B. Viscome told the Board that there are four leaking laterals in the Turnpike #2 basin and that two of them belong to the Masonic Village. Viscome contacted the director of facilities, Michale Katzenger, who told him that the village will fix their two laterals. Viscome will have to contact the remaining two property owners. Viscome asked Snyder if West Donegal Township had discussed his recent request for sewer hookup enforcement. Snyder said that the Township has not discussed his request.

### New Business

- A. The Board received the Minimum Municipal Obligation work sheet (MMO) showing that ERSA's pension plan (inherited by Mount Joy Township Authority) has surpassed assets to meet future expenses. Consequently, we do not need to budget any contributions for 2021 budget. **It was motioned by Snyder seconded by Shaffer to approve the MMO for the plan year 2021. Motion carried.**
- B. The Board received a request by Roger Snyder to use the EDU from a home that was taken down at 655 Maytown Road to transfer that EDU to 398 Foreman Road (new home). **It was motioned by Sweigart and seconded by O'Connell to transfer the EDU from 655 Maytown Road to 398 Foreman Road. Motion carried. Roger Snyder did not participate in the vote or discussion.**

### Engineer Report

Remphrey reported on the following:

1. Bossler #1 upgrade – Pumps/ controls will be delivered on December 10, 2020. Final restoration will take place in the Spring of 2021.

2. Miller Road Station – All of the permit applications (NPDES, WQM) have been submitted. Once we receive approvals of these permits, the project can go to bid.
3. Koser Subdivision – Plans are still being reviewed. A developer agreement will need to be reviewed and approved.

#### Treasurer Report

Shaffer reviewed the profit and loss budget performance report. The report states that Revenues (sewer rentals) are down by 6% and the overall expenses are running 93% of budget. Even though sewer rentals are down, administrative expenses are correspondingly down. Tapping fees are 202% of budget. **It was motioned by Sweigart and seconded by Snyder to approve the treasurers report. Motion carried.**

#### Bills Payable

**It was motioned by Snyder and seconded by Sweigart to approve the monthly bills in the amount of \$417,639.05. Motion carried.**

The meeting adjourned at 7:15 PM.