



Elizabethtown Regional Sewer Authority Minutes

November 10, 2020

The Elizabethtown Regional Sewer Authority (ERSA) met at the ERSA office 235 ERSA Drive, Elizabethtown, PA at 6:30 PM with the following members in attendance: Ken Shaffer, John O'Connell, Dave Sweigart and Roger Snyder. Rick Erb and Al Sollenberger were absent. Also present were ERSA Manager, Nick Viscome; Engineer, Byrne Remphrey and Solicitor, George Alspach.

It was motioned by Snyder and seconded by O'Connell to approve the minutes of the October 13, 2020, meeting. Motion carried.

Public Comment

Brad DeGroft, 157 Maytown Avenue, was present to discuss his intention to install sanitary sewer to his property. A stub was previously installed from the sewer line in the middle of Masonic Drive to the right of way. Mr. DeGroft then acquired a right of way across his neighbor's property so he could access the sewer stub. His neighbor will not be hooking up to sanitary sewer. Remphrey told the Board that this situation represents a departure from ERSA's sewer specs and that the grinder pump also has not conformed to adopted specs.

It was motioned by Snyder and seconded by O'Connell to accept the lateral hook up for 157 Maytown Avenue. Motion carried.

It was motioned by Shaffer and seconded by Snyder to approve the proposed grinder pump as a waiver from ERSA's specs. Motion carried.

The Board discussed a request from Clayton Frey, 1496 Stonemill Drive, to install a second sewer pump in his shop. The sewer line needs to be installed shallower than ERSA's specs due to a conflict with a gas line.

It was motioned by O'Connell and seconded by Snyder to approve this request at the owners own risk. Motion carried.

New Business

- A. Viscome presented an updated draft of the budget with a few changes. The biggest change was in the projected amount of sewer rentals. Nick said he discussed the status of this revenue category with Andrea Zell, our billing specialist. She provided a sheet summarizing the revenues collected for residential and commercial units for both townships. Viscome used her forecast for end of the year projection totals. Shaffer agreed with the new totals. Viscome will provide the updated budget, employee salary schedule, capital improvements and refinancing possibilities at the next meeting in December.

- B. The Board discussed correspondence from Chris Gibbons from Concord Financial. The financial analysis showed a possible refinancing of the 2011 and 2016 Bond issues. The potential savings could be over \$400,000. It was agreed that Chris Gibbons should be present at the December meeting to discuss this refinancing in more detail. The Board discussed the possibility of borrowing additional money for some of ERSA's future projects if ERSA chooses to refinance.
- C. Remphrey presented a chart showing anticipated capital expenses until 2030. The largest of the expenses will occur over the next two years. Discussion was held regarding questions including how much of these expenses should be borrowed and how much should be retained in the bank after expenses.

Engineer Report

Remphrey highlighted items in his report and told the Board that he received a sketch plan for the Raffensberger tract, a proposed 88-unit subdivision plan. The sketch plan showed the installation of two pump stations to handle the split sewer line for this site. It was Remphrey's impression that a lot of work needs to be done to resolve the sewage flow from this development. Remphrey also reported on the following:

1. Meeting with PADCED regarding agency comments
2. Inflow and infiltration update
3. Update on Bossler Road #1 project

Treasurer Report

Shaffer reviewed his summary of the revenue and expenditures budget performance report for October 2020. This is a summary of October 2020 budget vs actual results. This report shows revenues at 97.4% and expenses at 93%. The net ordinary income is \$1,165,747 with principal and interest payments from our bonds due latter this month.

It was motioned by Snyder and seconded by O'Connell to approve the Treasures report. Motion carried.

Bills Payable

It was motioned by Snyder and seconded by O'Connell to approve the monthly bills payable in the amount of \$127,158.53. Motion carried.

It was motioned by Sollenberger and seconded by Snyder to approve the monthly bills in the amount of \$141,013.69. Motion carried.

The meeting adjourned at 7:40 PM.