



Elizabethtown Regional Sewer Authority Minutes

October 12, 2020

The Elizabethtown Regional Sewer Authority (ERSA) met at the ERSA office 235 ERSA Drive, Elizabethtown, PA at 6:30 PM with the following members in attendance: Rick Erb, John O'Connell, Dave Sweigart, Roger Snyder and Al Sollenberger. Ken Shaffer was absent. Also present were ERSA Manager, Nick Viscome; Engineer, Byrne Remphrey and Solicitor, George Alspach.

It was motioned by Snyder and seconded by Sollenberger to approve the minutes of the September 8, 2020, meeting. Motion carried.

New Business

- A. Viscome presented the first draft of the 2021 budget. He highlighted the sewer rental revenues which are down about 6% from budget primarily because ERSA's largest user, Advanced Disposal, delivered lower flows to the system. Overall, total expenditures are down to 95% of budget. Viscome reviewed the summary of revenues and exponders. The draft budget shows that at the end of 2020, we should have a positive balance of \$454,576. Viscome did not carry this balance over to next year and the budget still shows a positive balance of \$252,765.

Viscome presented a chart that showed the residential and commercial sewer rates. Residential rates were equalized in 2015 and is now \$150/quarter. Commercial rates are currently \$11/ 1,000 gallons for Mount Joy Township and \$13 / 1,000 gallons for West Donegal Township. Viscome discussed charts that show possible increases in residential and commercial rates. The Board did not think that it was a good time to raise residential rates due to Covid-19. The Board agreed to increase commercial rates for Mount Joy Township from \$11 / 1,000 gallons to \$11.25/ 1,000 gallons.

Viscome distributed a proposal which would increase the Authority's health insurance by 1.1%. The Board approved accepting this increase and the changes that result to the current plan.

- B. Remphrey reviewed a number of sketch plans which have been submitted to the Authority. One plan at 1376 Campus Road shows the arrangement of 482 units to include 196 single family lots and 286 apartment units. The developers are asking Mount Joy Township for a R-2 zoning designation. The Township has requested that the developers cut down on the density. The second plan is located at Sheaffer Road and is formally known as the Raffensberger tract. Sewer service to this development will likely be split in two different directions. This plan provides for 90 units. The third plan is located at 1795 Shaeffer Road. This plan provides for 40 single family units. Remphrey and Viscome will continue to work with the developers to firm up the sewer issues inherent with each plan.

C. It was motioned by Sweigart and seconded by Snyder to approve the developer agreement between ERSA and Larry Dombach for his 45-unit development on Radio Road. Motion carried.

D. It was motioned by Snyder and seconded by Sollenberger to approve a proposal for White Rudy Company for an audit of ERSA's finances for 2020. This proposal is in the sum of \$10,000. Motion carried.

Engineer Report

Remphrey reported on the following:

1. Stoney Brook Phase 3A – Remphrey told the Board that the amount of an improvement guarantee has been established. **It was motioned by Sweigart and seconded by Snyder to establish \$147,081 as the Phase 3A improvement guarantee. Motion carried.**
2. Miller Road Station – Remphrey gave an update on the range of contribution cost for the upgrade. He reported that the request will be in the \$4-4.3 million dollar range.
3. Bossler #1 – Remphrey presented a change order for completion of the Bossler #1 upgrade project.

It was motioned by Sollenberger and seconded by Snyder to approve a time extension for completion of the Bossler #3 project.

Treasurer Report

Viscome reviewed the financial reports due to Ken Shaffer's absence. The revenues and expenditures compared to budget report showed that the total income is 99% of budget and the total expenses are 93% of budget. Viscome told the Board that we collected \$21,936 in tapping fees in September pushing the total so far this year to \$159,036 which is 208% of budget. **It was motioned by Sweigart and seconded by Snyder to approve the treasurers report. Motion carried.**

Bills Payable

It was motioned by Sollenberger and seconded by Snyder to approve the monthly bills in the amount of \$141,013.69. Motion carried.

The meeting adjourned at 7:45 PM.