

Elizabethtown Regional Sewer Authority Minutes

July 14, 2020

The Elizabethtown Regional Sewer Authority (ERSA) met virtually online at 6:30 PM with the following members in attendance: Rick Erb, John O'Connell, Dave Sweigart and Roger Snyder and Ken Shaffer. Al Sollenberger was absent. Also present were ERSA Manager, Nick Viscome; Engineer, Byrne Remphrey and Solicitor, George Alspach.

It was motioned by Snyder and seconded by O'Connell to approve the minutes of the June 9, 2020, meeting. Motion carried.

Public Comment

- A. Present and online was Chad Kyllonen, 609 Turnpike Road. Kyllonen is building a single-family home within the Turnpike Road #2 basin and he was surprised by the special assessment fee of \$5,000 which lots within the Turnpike Road #2 basin need to pay. He asked us to specify what the \$5,000 fee is for. Viscome and Remphrey at separate times have told Kyllonen that the \$5,000 fee is the estimated cost of a top hat. A top hat seals the main to the lateral. It is hoped that using a top hat will result in enough I/I reduction to create EDU capacity. The Board discussed this and agreed to stretch out the payments over 5 years without penalty and interest.

New Business

- A. Viscome walked the Board through calculations to determine how much of the operating fund can be siphoned off and invested. Viscome listed all of the projects for 2020 which amounts to \$437,000. Subtracting that amount from our current operating balance \$2,200,000 leaves \$1,762,948, a calculation was made on the amount the operating fund makes each month. The conclusion is that we can easily take \$500,000 from the operating fund to invest. This amount was already taken and transferred to our investment fund.
- B. Viscome presented a report which indicated the four private laterals which have major leaks of I/I into our system. Remphrey said that the repair to the laterals should cost between \$2,000- \$4,000 per lateral. The Board discussed whether the responsibility should fall to the homeowner or ERSA. The Board decided to review our policies and those of surrounding municipalities before making a decision.
- C. Remphrey discussed the progress on the Bossler #1 station. The contractor PSI has submitted their first payment request of \$89,053.64. **It was motioned by Snyder seconded by O'Connell to approve to pay the requested amount. Motion carried.**
- D. Viscome told the Board that he and the office staff wanted to keep the office closed to the general public for at least the rest of the summer and possibly beyond. The Board agreed.
- E. Remphrey and Viscome told the Board that the Koser Brother's Land development plan has been submitted. This involves 9 and possibly 10 lots that would have public sewer.

- F. Custer excavating has submitted a pay application for \$11,787.00 for the paving of the Turnpike Road ditch. **It was motioned by O'Connell and seconded by Sweigart to approve this payment. Motion carried.**
- G. Viscome informed the Board that Chris Gibbons of Concord Financial presented him with the option to refinance our bonds and receive a 2.46% return. The Board believes it is not worth refinancing until the return is over 3%.

Engineer Report

Remphrey reported on the following:

1. A conceptual sketch from Hondru Chrysler Dodge Jeep Ram to connect to the public sewer system as part of the Westbrooke IV subdivision.
2. The HOP for 609 Turnpike Road is almost complete.
3. The impellers for the Nolt Road pumps are almost complete.
4. Wenger Feeds is trying to figure out how much capacity they can recover by their removal of buildings in the area around their plant in Rheems.

Treasurer Report

Shaffer reviewed the profit and loss budget performance sheet. Shaffer pointed out that commercial sewer rentals which are now billed quarterly are lower. It is due to COVID-19 and the fact that many businesses were closed during the periods in question. Shaffer said he wants to check the rentals and try to get an explanation why commercial billing is down. **It was motioned by Sweigart and seconded by O'Connell to approve the treasurers report. Motion carried.**

Bills Payable

It was motioned by Sweigart and seconded by Snyder to approve the monthly bills in the amount of \$144,535.14. Motion carried.

The meeting adjourned at 8:00 PM.