



Elizabethtown Regional Sewer Authority Minutes

September 10, 2019

The Elizabethtown Regional Sewer Authority (ERSA) met at 6:30 PM at the public meeting room located at 235 Ersa Drive, Elizabethtown, PA with the following members in attendance: Ken Shaffer, Roger Snyder, Rick Erb, John O'Connell, Al Sollenberger and Dave Sweigart. Also present were ERSA Manager, Nick Viscome; Engineer, Randy Henne and Solicitor, George Alspach.

It was motioned by Sollenberger and seconded by Snyder to approve the minutes of the August 13, 2019, meeting. Motion carried.

Unfinished Business

- A. Henne told the Board that the contractor for the Turnpike Road sewer replacement project has submitted all the required paperwork and has submitted the first set of shop drawings. This project has a 75 day construction period.
- B. Viscome presented a chart showing the number of new connection to the system and the revenues added because of those new connections. Viscome led the board into a discussion of whether the residential sewer rates should be increased. Following discussion the board decided to increase the commercial rate for Mount Joy Township businesses by .50 to \$11.00/ 1,000 over the minimum. This will add \$24,000 to sewer rental revenues.

It was motioned by Snyder, seconded by Sollenberger to increase the Mount Joy Township Commercial rate by .50. Motion carried.

- C. Viscome told the Board that Steve Rettew would be back to work on Monday, September 16, 2019.
- D. Henne told the Board that we have reviewed three bids for the Bossler #1 station project. The lowest bid was for \$482,000. This amount is higher than the original estimate of \$375,000. Henne said that Remphrey was hoping to discuss this project with the low bidder to determine if we could achieve any savings on some aspects of this project. Alspach stated that he wants to review this course of action to make sure that ERSA does not create a problem. The Board will be kept up to date through email.

New Business

- A. Viscome said that he has nine months of financial data and will begin the 2020 budget this week. He is hoping that we can renew our health insurance quotes in the very near future. Viscome will present a budget draft at the October meeting.
- B. The Board reviewed correspondence from Chris Gibbons financial consultant, informing that if the Board refinanced right now they could save \$42,000. Gibbons also said that if the Authority were to borrow money for upcoming projects, they could roll the 2011 series into the new financing. Viscome will thank Gibbons for keeping an eye out for the Authority.

- C. Viscome discussed the fact that two new subdivision plans have been submitted. The 21 unit plan on Old Elizabethtown Road and the 45 unit plan for Radio Road. Viscome said he was curious to see if PADEP has approved these plans since both of them access the Radio Road interceptor.

Engineer Report

Henne reviewed a few issues from the report and focused on the new sewer connections at 1732 Turnpike Road, industrial waste permits and the Ebersole Brothers proposal to study the Nolt Road station expansion.

Treasurer Report

Shaffer reviewed the profit and loss statement and the revenues /expenditure budget comparison reports. He talked about the fact that we are spending less for treatment than anticipated and he projects that our overall expenditures are 11% under budget.

It was motioned by Sweigart and seconded by Snyder to approve the treasure report. Motion carried.

Bills Payable

It was motioned by Snyder and seconded by Sollenberger to approve the bills payable list for this month in the amount of \$235,612.79. Motion carried.

The meeting adjourned at 7:15 PM.