



Elizabethtown Regional Sewer Authority Minutes

July 9, 2019

The Elizabethtown Regional Sewer Authority (ERSA) met at 6:30 PM at the public meeting room located at 235 Ersa Drive, Elizabethtown, PA with the following members in attendance: Ken Shaffer, Roger Snyder, Rick Erb, John O'Connell, Al Sollenberger and Dave Sweigart. Also present were ERSA Manager, Nick Viscome; Engineer, Byrne Remphrey and Solicitor, George Alspach.

It was motioned by Sollenberger and seconded by Snyder to approve the minutes of the June 11, 2019, meeting. Motion carried.

Public Comment

Wayne Miller, West Donegal Township Code Officer, asked the Board to consider allowing developers to install the base course of a new street even with the manholes. Then when the wearing course of the street is installed, a ring to raise the manhole 1 ½ - 2 inches is needed so the street is again level with the manhole. According to Miller, this will prevent the developer from hitting the manhole during snow plowing. Remphrey informed Miller why this is not the Authority's policy. It could mean that the sewer lines would have to be vacuum tested again after the ring is put on. This also might allow I/I to enter the manhole. Remphrey said that this policy has existed for a long time. The Board told Miller that they will not change their current policy.

Unfinished Business

- A. Viscome told the Board that he found out that the home at 1732 Turnpike Road was not a new home but a home with a new addition and that a septic system was recently installed. The owners of this home have asked for public sewer. Installing sewer will be expensive because of the length of the line and the connection into the sewer main is under a state road. In the event that the owner wants to make a sewer line connection, the Board granted this lot capacity in the Bossler #1 station.
- B. Last month, Brad DeGroft attended the Board meeting and discussed the easement agreement across his neighbor's property which would give him access to the sewer line on Masonic Drive extended. After this meeting, the easement agreements were sent to ERSA. The agreements hold ERSA responsible for installing and maintaining Mr. DeGroft's sewer line which was never agreed to. Viscome suggested that he writes a letter to Mr. DeGroft and tell him to have his attorney develop an agreement between himself and his neighbor Mike Powers to create an easement across the Power's property. Then Mr. DeGroft can install his low pressure (private) sewer and be tied into the sewer stub that was brought to the curb at the Power's property.

New Business

- A. Viscome discussed a sewer delinquency at 30 King Court. The owner owed \$1,449.65 plus penalties and interest for a total of \$1,978.48. The Board learned that the owner subsequently came into the office and paid the amount owed \$1,449.65. The question for the Board was how much of the accrued penalties and interest should the owners be responsible for. It was decided to eliminate the penalty amount and just charge a portion of the interest. Shaffer will charge 6% of an amount to be established.
- B. Ebersole Brothers have asked for capacity for 8 lots to be created at the Nolt Road/Harrisburg Avenue intersection. The sewer for these lots would flow to the Nolt Road station which is at capacity presently. These lots would flow to the Miller Road station which has an additional assessment per lot requirement. Ebersole Brothers want to meet with Remphrey and Viscome in the near future.
- C. House Bill 1563 was discussed. This legislation, which overwhelmingly passed the house, will allow for rate studies where a single meter services multiple units. This could become a huge burden for municipal authorities across the state. The Board wants to send letters in opposition to this legislation to our Senators.
- D. Remphrey told the Board that the builders with the Donegal Woods development are asking for a modification of the Authority's specs with regard to the Grinder pumps installed. Remphrey said he is waiting for more information and the reasons for wanting a change in pump types.
- E. Remphrey and Viscome discussed a chart which outlined projected expenses through the years 2021 with respect to the various projects that ERSA will accomplish in the very near future. The Board felt that we should operate paying the bills that we accrue for the next year before we consider the need to borrow money. It was noted that we should invest \$500,000 in additional CD's from the operating fund of over 2 million dollars.

Engineer Report

Remphrey reviewed his monthly report and discussed Bossler #1 bid, the sewer dig up project on Turnpike Road, potential sewer to the Tiny Estates development and miscellaneous connections. Bids on the Bossler #1 and the Turnpike Road dig up project will be opened in late July and acted upon at the August Board meeting.

Treasurer Report

Shaffer reviewed the profit and loss statement and the revenues and expenditures compared to budget report. Revenues are running 106% over budget and expenditures are under budget. Shaffer also discussed his correspondence with the IRS. At this point we owe approximately \$3,500 for failure to file the 941 forms. Shaffer is waiting for additional communication from the IRS.

It was motioned by Sweigart and seconded by Sollenberger to approve the treasures report. Motion carried.

Bills Payable

It was motioned by Snyder and seconded by Sollenberger to pay the monthly bills of \$78,277.35. Motion carried.

Executive Session

A brief session was held to discuss a personnel issue having to do with health and benefits.

The meeting adjourned at 8:15 PM.