

Elizabethtown Regional Sewer Authority Minutes

August 14, 2018

The Elizabethtown Regional Sewer Authority (ERSA) met at 6:30 PM at the public meeting room located at 235 Ersa Drive, Elizabethtown, PA with the following members in attendance: Ken Shaffer, Roger Snyder, Dave Lewis and Dave Sweigart. Also present were Nick Viscome, George Alspach, and Byrne Remphrey. Rick Erb and Al Sollenberger were absent.

It was motioned by Snyder, seconded by Sweigart to approve the minutes of the July 10, 2018, meeting. Motion carried

Unfinished Business

- A. George presented a draft agreement developed by the attorney representing Bishop Woods and including Timber Villa Real Estate, LLC (Timber Villa). The agreement provides 28 EDU's of sewer capacity to Timber Villa to construct a 66 unit assisted living building. The agreement also confirms the expansion and upgrade of the Bossler #1 pump station and the Turnpike #2 pump station. The costs are apportioned between Bishop Woods and Timber Villa. The only point of the agreement that ERSA thinks needs to be revised for this is paragraph #6 page 4, Excess Capacity. No action was taken on this proposed agreement.
- B. Nick asked the Board to look at the document entitled ERSA Operators Report. Beginning on July 23, 2018, the report shows the problems that occurred due to the torrential rains that we experienced. It was noted that within this 2 week period from July 23, 2018 – August 3, 2018, Steve had 72 hours of overtime, Brock had 17 hours and Joe had 31 hours. Nick described the problems experienced at the Nolt Road Station and our crew's effort to identify the source of the excessive ground water that flowed into Nolt Road. The crew was able to isolate a section of the system that was contributing a lot of clean water to Nolt Road. The crew then had a company televise the suspected section and found a private lateral that was leaking badly. Nick then described the efforts to fix this lateral as is joined the main. The lateral was within the public right of way and paid for by ERSA. Byrne showed the televised section identifying the leak for the Board to see.
- C. Nick told the Board that when he initially met with property owners to secure the sewer easements, most had no problem with the concept. When he began making appointments to have the agreements signed and notarized, several people balked wanting changes. Nick will try to get most, if not all agreements signed in the next month.

New Business

It was motioned by Sweigart, seconded by Shaffer to reduce the letters of credit for Bishop Woods as follows: Phase 2 \$40,088, leaving \$44,670 and Phase 3 \$99,531, leaving \$33,177. Motion carried.

It was motioned by Sweigart, seconded by Snyder to approve a reduction in the letter of credit for Featherton Phase 4 in the amount of \$136,568.20. Motion carried.

B. Nick talked with the Board about certain benefits for some of the employees.

Engineer Report

Byrne described a request that he received for Ironstone Ranch to provide public sewer service to 880 N Market Street. The property was purchased by Ironstone Ranch.

Treasurer Report

Ken explained the profit and loss statement pointing out that Nick authorized \$400,000 to be taken from the operating fund to add to the Authority's CD investments. With regard to the Budget Performance Report, revenues are 105% of budget while expenditures are running at 89% of budget. Ken said this report is similar to the reports we have received most of the year.

It was motioned by Sweigart, seconded by Snyder to approve the financial report. Motion carried.

Bills Payable

It was motioned by Snyder, seconded by Sweigart to pay the bills in the amount of \$329,870.24. Motion carried.

The meeting ended at 7:40 PM.