



Elizabethtown Regional Sewer Authority Minutes

October 9, 2018

The Elizabethtown Regional Sewer Authority (ERSA) met at 6:30 PM at the public meeting room located at 235 Ersa Drive, Elizabethtown, PA with the following members in attendance: Ken Shaffer, Roger Snyder, Dave Lewis, Dave Sweigart, Rick Erb and Al Sollenberger. Also present were Nick Viscome, George Alspach, and Byrne Remphrey.

It was motioned by Snyder, seconded by Sollenberger to approve the minutes of the September 11, 2018, meeting. Motion carried.

Unfinished Business

- A. The Board discussed a plot of land located on the Mount Gretna Road near Route 283. EAWA inherited the land when the three municipalities, Elizabethtown Borough, West Donegal Township and Mount Joy Township had plans to develop the land on both sides of Beverly Road into a park. This parcel was retained in the event that EAWA would want to erect a water tank. EAWA asked if ERSA wants this lot. Following discussion, the Board decided that they would not use this lot.
- B. Nick told the Board that he has struck an agreement with the second to last party on acquisition of a sewer easement for the Miller Road station upgrade project. There is one more property owner to meet with and she is in Philadelphia.
- C. Nick told the Board that he had a visit from Scott Sweigart, Metropolitan Development Group. This group is sewing ERSA for the way it bills apartment buildings. The owner, Kevin Timochenko, wants to be billed based on water usage as indicated on a meter. Nick asked Scott if there is a settlement amount that Metropolitan would accept. The other possible solution is to create a billing system for a certain number of apartments. In instance, for apartment complexes that have 140 or more units, we would have to determine how much revenue we receive annually from the apartment complex and adjust meter rates so that the same amount of revenue is received with meter usage rather than flat rate/units. This special rate would only apply to apartment complexes of a certain size. Nick will present the option next month when we look at sewer rentals in general.
- D. Nick handed out the latest sewer agreement between ERSA and the Borough. Nick & Byrne will be meeting to wrap up any unresolved issues.

New Business

- A. Nick reviewed the 2019 budget. He told the board that currently there is over 1.9 million in the operating fund and this amount is not calculated in the budget. This budget is

constructed to show yearly revenues and expenditures. This method allows the Authority to know if we are taking in enough money to meet our yearly obligations. Nick highlighted certain line items within the budget. Nick will refine these numbers each month until passage.

Engineer Report

Byrne presented options for the Bossler #1 pump station project. The option was an upgrade of the central component for the station as it exists. The option is projected to cost \$248,500.00. The second option involves an above ground packaged system which would cost \$358,500.00. The above ground package system will last longer and is safer for our crew because they do not have to crawl down into the can to make repairs. The Board chose the above ground system for \$358,500.00.

Byrne also discussed:

Featherston Phase 4 – Byrne said that everything is in the ground. Record drawings have not been submitted yet. Byrne has reviewed a reduction in the letter of credit. **It was motioned by Snyder, seconded by Shaffer to reduce the Phase 4 letter of credit by \$8,879.18 leaving a remaining amount of \$59,836.21. Motion carried.**

Donegal Woods Phase 1A & 1B- A bill of sale for the sewer in both phases has been reviewed by Claudia Shank, Attorney for Donegal Woods. Byrne said that there is an outstanding letter of credit of \$23,125.00. The maintenance amount (15%) for an 18 month period is \$22,688.00. **It was motioned by Snyder, seconded by Sweigart to accept the bill of sale for Phase 1A & 1B and a reduction of the letter of credit provided that the maintenance letter of credit of \$22,688.00 is received and the streets above the mentioned sewer have been dedicated and accepted by West Donegal Township.**

Treasurer Report

Ken reviewed the profit and loss statement with the Board and concentrated on the revenue and expenditures compared to budgets report. Ken said that he thought the monthly sewer rental revenues are not quite right. He will look into that. The remainder of the financial report closely follows the reports of the last several months. **It was motioned by Sollenberger, seconded by Snyder to approve the treasurer report. Motion carried.**

Bills Payable

It was motioned by Sndyer, seconded by Erb to pay the bills in the amount of \$89,489.85. Motion carried.

The meeting adjourned at 7:30 PM.